



**AGENDA
MARINA ADVISORY BOARD
REGULAR MEETING
JULY 24, 2023
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
 - 4.1 APRIL 24, 2023
 - 4.2 MARCH 27, 2023
- 5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**
 - 7.1 FUEL OUTAGE
- 8. MARINA MANAGER REPORT**
 - 8.1 STRATEGIC REVENUE INITIATIVES
- 9. BOARD MEMBER REPORTS/COMMENTS**
- 10. NEXT MEETING DATE**
- 11. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may

be considered with respect to such matter. For information regarding this matter, please contact the Marina Manager.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT:

ITEM TYPE: Approval of Minutes

REQUESTED ACTION:

SYNOPSIS:

FISCAL IMPACT:

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S):

Submitted By: _____ Date: July 11, 2023
Cathy Chapman, Marina Manager

COMMISSION ACTION:

MARINA ADVISORY BOARD
REGULAR MEETING MIUTES
APRIL 24, 2023
CITY HALL COMMISSON CHAMBERS
204 ASH STREET FERNANDINA BEACH, FL 32034

1. CALL TO ORDER
2. PLEDGE OF ALLIGANCE
3. ROLL CALL – Present: member Phillips, member Spratto, Vice Chair Kent, member Nickoloff, Chair Blanchard.
4. APPROVAL OF MINUTES
 - 4.1 The minutes from the March 27, 2023, meeting was tabled for approval due to corrections that needed to be made.
5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA
6. OLD BUSINESS
 - 6.1 Oasis provided a rate study sheet showing current rates, and estimated rates to cover expenses. This rate study was completed to show how the Marina could be self-sufficient. The fees shown in the report are per foot. Metrics- where annual slip holders equal 29% of revenue and transients equal 71%. Study includes 22/23 budgeted expenses, estimated dredging cost, debt service and insurance. There was a discussion by Chair Blanchard.
 - 6.2 The USCGC Richard Ethridge cancelled the visit for Shrimp Festival.
 - 6.3 Parking at the Marina, boaters are having a difficult time carrying items long distance. Vice Chair Kent spoke at one of the last City Commission meetings asking for parking to accommodate the boaters. Chair Blanchard and member Phillips attended the last City Commission meeting. Chair Blanchard spoke to the commission about utilizing the Ventura space for parking. The City Commission voted to delay the parking issue until another meeting. Chairman Blanchard stated that every marina on the coast has dedicated parking for boaters.
 - 6.4 Former Chair Alan Mills spoke to the board regarding rates for dockage at the Marina.
7. NEW BUSINESS –
 - 7.1 None.
8. MARINA MANAGER REPORT
 - 8.1 General Manager Report Cathy Chapman reported that Oasis sponsors Shrimp Festival at the Captains Level! The USCGC Richard Ethridge is unable to attend Shrimp Festival. The City Commission approved a resolution for Security Gates on 4/18. The Filler Up Friday sale on fuel will resume after Shrimp Festival. Also, the project to relocate upland Fuel system utilities begins May 8th.

9. BOARD MEMBER REPORTS/COMMENTS

9.1 Member Phillips asked Cathy Chapman how much the Marina debt is currently.

Cathy will get that total and report back. Member Phillips reiterated that in the last Marine Advisory Board meeting she mentioned Mr. Richard McDonald from New York had contacted her asking about purchasing the marina. He emailed yesterday asking how much the debt on the marina was. Member Phillips apologized about the minutes from the last meeting. She was upset that Cathy Chapman did not look over the minutes as a second set of eyes before they were sent to be published. Doesn't feel comfortable working with Cathy. Cathy apologized, stating this was her first review of the minutes and they did go back and forth with the City Clerk several times. It's been a learning curve for her as well.

9.2 Chair Blanchard asked if the City Attorney had looked at the contract regarding the hurricane statute. Cathy advised that Attorney Bach has looked at the addendum on the contract pertaining to the hurricane statute. She requested that Oasis add a signature line for management as suggested in the statute. Also, a paragraph regarding the time frame between the marina owner and notice to the vessel owner with time frame to evacuate.

9.3 Vice Chair Kent asked the boaters in the audience if they had any questions for the board. There was discussion on how the marina could go back to Parks & Rec. How did the marina get shifted to an enterprise fund. Member Spratto will work with Cathy to investigate this.

10. NEXT MEETING DATE – JUNE 26, 2023

11. ADJOURNMENT AT 6:48PM

Respectfully submitted,

Marian Phillips, Secretary

but he would like to see a working plan before he can vote on this. Cathy suggested making sure you give the length of the boats to the commission when we give them our request. Also asking them if they will entertain the option in the contract to provide free slips or if they will approach the TDC to provide the dockage. Chairman Blanchard will approach the commission at a meeting with this resolution. Motion carried after discussion.

9. MARINA MANAGERS REPORT

9.1 Cathy reported that the new gates will be put on ADA ramp, ship store and E dock. Annual mooring field inspection is this week. Monitoring shortfalls last couple of months filler up Friday's 25 cents off diesel or gas. Last day is this Friday. Geofencing in South Florida to get people up here. We are competitive on our fuel prices being 16 cents less on gas and 37 cents on diesel compared to Amelia Island marina prices. Coast Guard cutter Richard Ethridge is coming on the May 5th until the 7th during Shrimp Festival. They have paid for their slip. This is a 160ft vessel.

10. BOARD MEMBER REPORTS

11. NEXT MEETING DATE

11.1 Next meeting will be April 24, 2023.

12. ADJOURNMENT 7:20 PM

X Cathy Chapman

Cathy Chapman
General Manager

MARINA ADVISORY BOARD
REGULAR MEETING MINUTES
March 27, 2023
CITY HALL COMMISSON CHAMBERS
204 ASH STREET FERNANDINA BEACH, FL 32034

SECRETARY - MARIAN PHILLIPS

1. CALL TO ORDER

2. PLEDGE OF ALLIGANCE

3. ROLL CALL –Present: member Phillips, member Spratto, member Kent, member Nickoloff, member Blanchard.

4. MAB ORGANIZATION

4.1 Select Chair and Vice Chair – Vice Chairman Blanchard asked for nomination for Chair of the Marine Advisory Board. Member Kent nominated member Blanchard. With no other nominations, member Blanchard was elected to serve as Chair of the Marine Advisory Board. Chairman Blanchard nominated member Kent to serve as Vice Chair of the Marine Advisory Board. With no further nominations, member Kent was elected to serve as Vice Chair.

Chairman Blanchard recognized Cathy Chapman as the new liaison for Oasis.

5. APPROVAL OF MINUTES

4.1 Motion made by member Nickoloff, seconded by member Kent to approve the October 24, 2022, minutes. Motion carried.

6. PUBLIC COMMENTS

6.1 Wolfgang spoke to the board regarding parking in lots A & B were taken away and replaced with green space. There are 49 parking spaces. Public speaks about this but nothing is done to make sure the boaters have parking. Those living daily in the marina are being affected.

Chip Ross spoke regarding parking. CRA committee 20 yrs. ago made the recommendation to remove all parking westside of the railroad tracks. Recently, the CRA came up with a parking plan with more parking on the Eastside of the railroad tracks and this will be presented to the communion on April 4th. There was discussion regarding the new plan from the CRA.

7. OLD BUSINESS

7.1 Chairman Blanchard brought up the evacuation of the marina during a storm. People in the marina were asked to sign a form that if the marina declares an approaching storm is imminent that they will be required to remove their boat from the marina. Chairman Blanchard asked Mr. Simmons at the time what was the FL Statute regarding this. He only provided a piece of the Statute, not all of it in the contract boaters were asked to sign. FL Statute 327.59. After a lengthy discussion regarding the validity of the contract the board asked for Cathy Chapman to notify the