



AGENDA
FERNANDINA BEACH CITY COMMISSION
SPECIAL MEETING
JULY 25, 2023
5:05 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. RESOLUTION**
 - 4.1 TENTATIVE MILLAGE RATE FOR FY 2023/2024 – RESOLUTION 2023-130 SETTING A TENTATIVE MILLAGE RATE FOR OPERATING EXPENSES FOR THE CITY FOR FISCAL YEAR 2023/2024; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the Tentative Millage Rate for FY 2023/2024.***
- 5. ADJOURNMENT**

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE. AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM

City of Fernandina Beach



SUBJECT: Resolution 2023-130
Establishment of Tentative Operating Millage Rates for FY 2023/2024

ITEM TYPE: Resolution (w/ fiscal impact)

REQUESTED ACTION: Consider Resolution 2023-130.

SYNOPSIS: The City Commission must adopt the proposed millage rate and schedule public hearings prior to adoption of the final millage rate and budget. An early step in the annual budget adoption process is to set a millage rate, referred to as the tentative or proposed rate. Once set, this rate cannot be increased, but may be decreased during the budget process.

Staff has prepared the City's draft FY2023/2024 Annual Budget with a tentative millage rate equal to the rolled back rate, which maintains public service levels. The gross taxable value for operating purposes not exempt from taxation within the City of Fernandina Beach, Nassau County has been certified by the County Property Appraiser to the City of Fernandina Beach as \$3,908,480,780. The operating millage rate "rolled-back" rate is 4.8298 and will generate \$18,122,093 in property tax receipts..

Staff recommends adopting a tentative operating millage rate of 4.8298. Maintaining the same millage rate will produce sufficient revenues to support operations that will continue the current level of service.

The City's Fund Balance Policy (per Resolution 2012-128) establishes 20% as the minimum for the General Fund's unrestricted, uncommitted, or unassigned balance. The Building Fees Fund Reserve is restricted per Florida Statutes 553.8(7), and may only be used for expenditures related to the Building and Permitting functions. The anticipated unrestricted, uncommitted, or unassigned reserve for the fiscal year ending September 30, 2024, is budgeted to be 23%.

FISCAL IMPACT: Necessary for preparation of the FY 2023/2024 Budget.

CITY ATTORNEY COMMENTS: No additional comments.

CITY MANAGER RECOMMENDATION(S): I recommend that the City Commission adopt proposed Resolution 2023-130.

Pauline Testagrose, Comptroller	7/17/2023
Agnes White, Administrative Services Manager	7/18/2023
Charles George, Interim City Manager	7/18/2023
Pauline Testagrose, Comptroller	7/18/2023
Tammi E. Bach, City Attorney	7/18/2023

A handwritten signature in blue ink that reads "Agnes J. White".

Date: April 27, 2023

Submitted By: Agnes White, Administrative Services Manager

COMMISSION ACTION: Adopt

RESOLUTION 2023-130

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, NASSAU COUNTY, FLORIDA, SETTING A TENTATIVE MILLAGE RATE FOR OPERATING EXPENSES FOR THE CITY FOR FISCAL YEAR 2023/2024; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Fernandina Beach, Nassau County, Florida, is required by statute to set a tentative millage rate for the upcoming fiscal year; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Fernandina Beach, Nassau County has been certified by the County Property Appraiser to the City of Fernandina Beach as \$3,908,480,780; and

WHEREAS, the City Commission of the City of Fernandina Beach, Nassau County, Florida, finds that it is in the best interest of the City to set a millage rate that will produce sufficient revenues to support operations that will continue the current levels of service; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH OF NASSAU COUNTY, FLORIDA, THAT:

SECTION 1. The tentative operating millage rate for FY 2023/2024 is 4.8298 mills, which is equal to the current year rolled-back rate.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

ADOPTED this 25th day of July, 2023.

ATTEST:

CITY OF FERNANDINA BEACH

CAROLINE BEST
City Clerk

BRADLEY M. BEAN
Commissioner-Mayor

APPROVED AS TO FORM AND LEGALITY:



TAMMI E. BACH
City Attorney