



AGENDA
FERNANDINA BEACH CITY COMMISSION
SPECIAL MEETING
SEPTEMBER 12, 2023
8:45 AM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **RECESS THE SPECIAL MEETING**

- 4.1 **CITY MANAGER FINALIST INTERVIEWS** - *City Commissioners will conduct individual one on one interviews with each City Manager finalist: Anthony Butterfied, Mark Rooney, Tyson Ross, and Lee Smith.*

Time	Antun	Ayscue	Bean	Ross	Sturges
8:45 a.m.	Coffee, tea, danish and fruit				
9:00 to 9:40 a.m.	Finalist #1	Finalist #2	Finalist #3	Finalist #4	Open
9:40 to 10:20 a.m.	Open	Finalist #1	Finalist #2	Finalist #3	Finalist #4
10:20 to 11:00 a.m.	Finalist #4	Open	Finalist #1	Finalist #2	Finalist #3
11:00 to 11:10 a.m.	Break				
11:10 to 11:50 a.m.	Finalist #3	Finalist #4	Open	Finalist #1	Finalist #2
11:50 a.m. to 12:30 p.m.	Finalist #2	Finalist #3	Finalist #4	Open	Finalist #1

NOTE: THE PUBLIC WILL BE EXCLUDED FROM THE CITY COMMISSION/FINALIST ONE ON ONE INTERVIEWS BUT WELCOMED TO RETURN UPON THE REOPENING OF THE CITY COMMISSION SPECIAL MEETING AT APPROXIMATELY 1:00PM.

5. **REOPEN THE SPECIAL MEETING**

- 5.1 **REOPEN THE SPECIAL MEETING - 1:00 PM** - *Upon the conclusion of the individual one on one City Commission/Finalist interviews, the public may be present.*

6. **CITY MANAGER FINALIST GROUP INTERVIEWS**

- 6.1 **INTERVIEW CITY MANAGER FINALISTS** - *The City Commission will interview Finalists in City Hall chambers.*

Time	Name
1:00 to 1:05 p.m.	Review procedures for interviews
1:05 to 1:35 p.m.	Finalist #1
1:35 to 2:05 p.m.	Finalist #2
2:05 to 2:15 p.m.	Break
2:15 to 2:45 p.m.	Finalist #3
2:45 to 3:15 p.m.	Finalist #4

7. DISCUSSION

- 7.1 **CITY MANAGER FINALIST SELECTION** - *The City Commission selects a finalist and directs staff to negotiate an employment agreement for consideration at their September 19, City Commission Regular Meeting.*

8. PUBLIC COMMENT

9. ADJOURNMENT

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE. AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: City Manager Finalist Interviews

ITEM TYPE: Discussion

REQUESTED ACTION: Consider City Manager finalists.

SYNOPSIS: The City Commissioners will conduct individual interviews with each City Manager finalist: Anthony Butterfield, Mary Rooney, Tyson Ross, and Lee Smith. NOTE: THE PUBLIC WILL BE EXCLUDED FROM ONE ON ONE COMMISSIONER/FINALIST INTERVIEWS BUT WELCOMED TO RETURN UPON THE REOPENING OF THE CITY COMMISSION SPECIAL MEETING AT APPROXIMATELY 1:00PM.

Time	Antun	Ayscue	Bean	Ross	St
8:45 a.m.	Coffee, tea, danish and fruit				
9:00 to 9:40 a.m.	Finalist #1	Finalist #2	Finalist #3	Finalist #4	O
9:40 to 10:20 a.m.	Open	Finalist #1	Finalist #2	Finalist #3	Fina
10:20 to 11:00 a.m.	Finalist #4	Open	Finalist #1	Finalist #2	Fina
11:00 to 11:10 a.m.	Break				
11:10 to 11:50 a.m.	Finalist #3	Finalist #4	Open	Finalist #1	Fina
11:50 a.m. to 12:30 p.m.	Finalist #2	Finalist #3	Finalist #4	Open	Fina

12:30 to 1 p.m.	Light lunch for Finalists and Commission Members
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FISCAL IMPACT:

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): At the pleasure of the City Commission.

Denise Matson, Human Resources Director

Agnes White, Administrative Services Manager

Tammi E. Bach, City Attorney

Charles George, Interim City Manager

Caroline Best

Date: August 25, 2023

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Interview City Manager Finalists.

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: *The City Commission will interview Finalists in City Hall chambers.*

Time	Name
1:00 to 1:05 p.m.	Review procedures for interviews
1:05 to 1:35 p.m.	Finalist #1
1:35 to 2:05 p.m.	Finalist #2
2:05 to 2:15 p.m.	Break
2:15 to 2:45 p.m.	Finalist #3
2:45 to 3:15 p.m.	Finalist #4

FISCAL IMPACT:

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): At the pleasure of the City Commission.

Agnes White, Administrative Services Manager	8/25/2023
Tammi E. Bach, City Attorney	8/25/2023
Charles George, Interim City Manager	8/28/2023

Caroline Best

Date: August 25, 2023

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: City Manager Finalist Selection

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: The City Commission selects a finalist and directs staff to negotiate an employment agreement for consideration at their September 19, City Commission Regular Meeting.

FISCAL IMPACT: Fiscal impact will be based upon City Commission direction.

CITY ATTORNEY COMMENTS: N/A

CITY MANAGER RECOMMENDATION(S): At the pleasure of the City Commission.

Agnes White, Administrative Services Manager

Denise Matson, Human Resources Director

Charles George, Interim City Manager

Caroline Best

Date: August 25, 2023

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION: