



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
NOVEMBER 18, 2023
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE / INVOCATION**
Invocation by
4. **PROCLAMATIONS / PRESENTATION**
 - 4.1 **PRESENTATION - NASSAU HUMANE SOCIETY** - *Nassau Humane Society Representatives will present the "City Commission Dog of the Month."*
5. **PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
6. **CONSENT AGENDA**
 - 6.1 **CITY MANAGER SEARCH COMMITTEE - FINALIST RECOMMENDATIONS** - *The City Manager Search Committee (CMSC), at their August 21, 2023, meeting, discussed and ranked the Colin Baenziger and Associates City Manager recommendations and offered the following finalists for City Commission consideration: Andy Butterfield, Lee Smith, Mark Rooney, and Ty Ross.*
 - 6.2 **LAND DEVELOPMENT CODE (LDC) SECTION 1.03.04: DEMOLITION OF STRUCTURES ON SUBSTANDARD LOTS; LDC SECTION 1.03.05: CONSTRUCTION OR DEMOLITION OF STRUCTURES ON COMBINED LOTS; LDC SECTION 1.07.00: DEFINITION OF "NET DENSITY"; AND COMPREHENSIVE PLAN DEFINITION "NET DENSITY".** *Synopsis: This item is placed on the agenda at the request of Vice Mayor Sturges for discussion/direction related to specific LDC amendments and the Comprehensive Plan definition of "Net Density".*
 - 6.3 **GOLF COURSE AND PARKS AND RECREATION - PART TIME STAFF** - *This item is placed on the agenda at the request of Interim City Manager Charles George for discussion/direction related to part time staff requirements for the Golf Course and Parks and Recreation Department.*
7. **RESOLUTIONS**
 - 7.1 **AGREEMENT APPROVAL - NASSAU COUNTY SUPERVISOR OF ELECTIONS - RESOLUTION 2023-145 APPROVING A 2024 MUNICIPAL ELECTION AGREEMENT BY AND BETWEEN THE CITY OF FERNANDINA BEACH AND THE NASSAU COUNTY SUPERVISOR OF ELECTIONS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the terms and conditions under which services will be provided by the Nassau County Supervisor of Elections to the City for elections held in 2024 and sets forth the responsibilities of*

both parties.

- 7.2 **LEASE AGREEMENT - NASSAU COUNTY SUPERVISOR OF ELECTIONS - RESOLUTION 2023-146** APPROVING A LEASE AGREEMENT WITH THE NASSAU COUNTY SUPERVISOR OF ELECTIONS FOR FREE RENTAL OF THE PECK CENTER AUDITORIUM TO CONDUCT 2024 PRIMARY ELECTION, GENERAL ELECTION AND RUNOFF ELECTION ACTIVITIES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves use of the Peck Center Auditorium to conduct 2024 Primary Election, General Election, and Runoff Election activities.*
- 7.3 **PROPOSAL APPROVAL – UNITED HEALTH CARE - HEALTH, DENTAL AND VISION COVERAGE - RESOLUTION 2023-147** APPROVING HEALTH, DENTAL, AND VISION INSURANCE COVERAGE WITH UNITED HEALTH CARE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the United Health Care health, dental and vision insurance coverage proposal.*
- 7.4 **SETTLEMENT AGREEMENT - SULLIVAN - RESOLUTION 2023-152** APPROVING THE MEDIATION SETTLEMENT AGREEMENT IN THE CASE OF LORRAINE HUTCHINSON SULLIVAN AS ADMINISTRATOR FOR THE ESTATE OF JARVIS SULLIVAN V. CITY OF FERNANDINA BEACH ET AL IN THE AMOUNT OF \$50,000; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City's counsel to settle Case 3-22-CV-00267 and the City's insurance carrier to pay a settlement claim.*
- 7.5 **AGREEMENT APPROVAL - AT&T - RESOLUTION 2023-159** APPROVING AN AGREEMENT WITH BELLSOUTH TELECOMMUNICATIONS, LLC. D/B/A AT&T SOUTHEAST TO RELOCATE CABLE LINES FROM SEVERAL FPU UTILITY POLES ON AIRPORT ROAD ADJACENT TO NEW FIRE STATION AT CITY AIRPORT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the AT&T Southeast agreement for underground cable conversion at Fire Station 2.*

8. ORDINANCE - FIRST READING

- 8.1 **TITLE CORRECTION - ZONING - ORDINANCE 2023-18** ASSIGNING A ZONING CATEGORY OF CONSERVATION (CON) FOR PROPERTY LOCATED ON NORTH 14TH STREET, TOTALING APPROXIMATELY ~~0.16~~ 0.30 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Scriveners Error: Correcting acreage and title of Ordinance 2023-0018 from 0.16 to 0.30 acres of land.*

9. ORDINANCE - SECOND READING

- 9.1 **PAY AND CLASSIFICATION PLAN UPDATE - ORDINANCE 2023-33** AMENDING THE PAY AND CLASSIFICATION PLAN ESTABLISHED BY ORDINANCE 2022-08 PURSUANT TO CHARTER SECTION 30 AND CODE OF ORDINANCES SECTION 62-247; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Updates the pay and classification plan per Municipal Code 62-247.*

10. BOARD APPOINTMENTS

- 10.1 **GOLF COURSE ADVISORY BOARD - One appointment.**

11. CITY COMMISSION DISCUSSION

12. CITY MANAGER REPORTS

- 13. CITY ATTORNEY REPORTS
- 14. CITY CLERK REPORTS
- 15. MAYOR/COMMISSIONER COMMENTS
- 16. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
 - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
 - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
 - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
 - AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).