



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
FEBRUARY 20, 2024
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by

4. PRESENTATIONS

4.1 PRESENTATION - CITIZENS' TASK FORCE FOR SAFE WALKING AND BIKING IN FERNANDINA BEACH - *Citizens' Task Force for Safe Walking and Biking in Fernandina Beach ("Task Force") Chair Mike Spino will provide the Task Force's Final Report of recommended road and trail improvements.*

4.2 PRESENTATION - FERNANDINA BEACH CITYWIDE RESILIENCY VULNERABILITY ASSESSMENT - FINAL REPORT - *Half Resilience Team Leader Sean Lehav will provide the Citywide Resiliency Vulnerability Assessment Final Report.*

4.3 BUDGET SUMMARY - *Comptroller Pauline Testagrose will answer any questions regarding the budget summary for January 2024.*

5. CONSENT AGENDA

5.1 APPROVAL OF MINUTES - *City Commission Workshop - January 2, 2024; City Commission Regular Meeting - January 2, 2024; City Commission/CRA Meeting - January 16, 2024; City Commission Regular Meeting - January 16, 2024; and the City Commission Visioning/Goal Setting Workshop - January 23, 2024.*

6. RESOLUTIONS

6.1 AWARD OF INVITATION TO BID 24-01 - JOE PAYNE INC. - RESOLUTION 2024-30 AWARDING INVITATION TO BID 24-01 TO JOE PAYNE INC. FOR BUILDING DEPARTMENT PRIVATE PROVIDER SERVICES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Invitation to Bid (ITB) 24-01 to Joe Payne Inc. (JPI) for Building Department Private Provider Services. Funding for these services is available in the Building Professional Services account, 140 53100, in Fiscal Year 2023/2024.*

6.2 AWARD OF INVITATION TO BID 24-06 - FLORIDA RESTORATION AND CONSTRUCTION, LLC - RESOLUTION 2024-31 AWARDING INVITATION TO BID 24-06 TO FLORIDA RESTORATION AND CONSTRUCTION, LLC FOR THE ATLANTIC AVENUE

RECREATION CENTER JOAN BEAN AUDITORIUM WINDOW REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$52,779.00; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the award of Invitation to Bid (ITB) 24-06 to Florida Restoration and Construction, LLC for the Atlantic Avenue Recreation Center Joan Bean Auditorium window replacement in an amount not to exceed \$52,779.00.*

- 6.3 **AWARD OF REQUEST FOR PROPOSAL 24-02 - HISTORIC DOWNTOWN DESIGN GUIDELINE UPDATES AND THE AMELIA RIVER WATERFRONT CRA DESIGN GUIDELINES UPDATES - RESOLUTION 2024-32** AWARDING REQUEST FOR PROPOSAL (RFP) 24-02 TO MARQUIS LATIMER + HALBACK, INC. (ML+H) FOR THE GRANT-FUNDED HISTORIC DOWNTOWN DESIGN GUIDELINE UPDATES AND THE AMELIA RIVER WATERFRONT CRA DESIGN GUIDELINE UPDATES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards RFP 24-02 for the grant-funded Historic Downtown Design Guideline Updates and the Amelia River Waterfront CRA Design Guideline Updates to Marquis Latimer + Halback, Inc. (ML+H) in an amount not to exceed \$49,880.*
- 6.4 **GRANT APPLICATION - DEPARTMENT OF HOMELAND SECURITY STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE - RESOLUTION 2024-33** APPROVING GRANT APPLICATION SUBMISSION TO THE U.S. DEPARTMENT OF HOMELAND SECURITY STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (DHS SAFER) PROGRAM; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the submittal of one DHS SAFER grant application for the purpose of funding 100% of three new Firefighter/EMT/Paramedic positions' salary and benefits during their first three years of employment.*
- 6.5 **GRANT APPLICATION - U.S. DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES, COPS HIRING PROGRAM (COPS CHP)- RESOLUTION 2024-34** APPROVING GRANT APPLICATION SUBMISSION TO THE U.S. DEPARTMENT OF JUSTICE, COMMUNITY ORIENTED POLICING SERVICES, COPS HIRING PROGRAM (COPS CHP); INCREASING THE HEADCOUNT OF THE POLICE DEPARTMENT BY THREE OFFICERS AND BUDGETING FOR SUCH BEGINNING IN FISCAL YEAR 2024/2025 CONTINGENT UPON RECEIPT OF THE GRANT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the submittal of one COPS CHP grant application for the purpose of partially funding three new sworn Law Enforcement positions' salary and benefits during their first three years of employment, and conditionally approves adding three new officers (and the corresponding budgetary requirements) to the Fernandina Beach Police Department contingent upon receipt of the grant.*
- 6.6 **GRANT ACCEPTANCE AND BUDGET AMENDMENT - FLORIDA DEPARTMENT OF LAW ENFORCEMENT - RESOLUTION 2024-35** AUTHORIZING ACCEPTANCE OF THE FLORIDA DEPARTMENT OF LAW ENFORCEMENT (FDLE) EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE RESIDUAL FUNDS GRANT IN THE AMOUNT OF \$2,600.00 FOR POLICE USE; AUTHORIZING A BUDGET AMENDMENT; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City to accept the Florida Department of Law Enforcement (FDLE) Edward Byrne Memorial Justice Assistance Residual Funds Grant in the amount of \$2,600.00 for the Police Department to purchase three first responder Entry Kit backpacks and authorizing a Budget Amendment in the amount of \$2,600.00.*
- 6.7 **INSURANCE SETTLEMENT AGREEMENT - RESOLUTION 2024-36** APPROVING A SETTLEMENT WITH GWANDAS PINKNEY IN THE AMOUNT OF \$25,000.00; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the City's insurance carrier to pay a settlement claim to Gwandas Pinkney.*
- 6.8 **CIVIC ORGANIZATION FEE WAIVER/COSPONSORSHIP GUIDELINES AND**

APPLICATION - RESOLUTION 2024-37 APPROVING THE CIVIC ORGANIZATION FEE WAIVER/COSPONSORSHIP GUIDELINES AND APPLICATION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the Civic Organizations Fee Waiver/Cosponsorship Guidelines and Application based on City Commission direction at their February 6, 2024, Workshop.*

7. ORDINANCE - THIRD READING

- 7.1 COMPREHENSIVE PLAN AMENDMENT - COMMERCIAL REDEVELOPMENT -** ORDINANCE 2023-24 AMENDING THE COMPREHENSIVE PLAN TO ALLOW REASONABLE REINVESTMENT IN EXISTING COMMERCIAL PROPERTIES BY MODIFYING THE FUTURE LAND USE ELEMENT POLICY 1.08.05 (STANDARDS FOR DESTINATION ACTIVITY CENTERS OR CONVERSION OF EXISTING CONVENTIONAL SUBURBAN SHOPPING CENTERS) AND BY STRIKING THE MULTIMODAL TRANSPORTATION ELEMENT POLICIES 2.13.06 (REQUIRED PLACEMENT OF PARKING), 2.13.08 (VISUAL SCREENING OF PARKING), 2.13.11 (REQUIREMENTS FOR PERVIOUS PARKING MATERIALS); PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Re-heard for third reading to address 10 day transmittal requirements under FS 163. Amends the Comprehensive Plan to allow for reasonable reinvestment in existing commercial properties and to rely on the provisions provided in the Land Development Code.*

8. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

9. CITY MANAGER/CITY ENGINEER REPORTS

10. CITY ATTORNEY REPORTS

11. CITY CLERK REPORTS

12. MAYOR/COMMISSIONER COMMENTS

13. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
 - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
 - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
 - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
 - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
 - MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
 - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.

- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).