



**AGENDA
EMPLOYEE SAFETY COMMITTEE
REGULAR MEETING
FEBRUARY 28, 2024
10:00 AM
CITY COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
 - 4.1 *Approval of minutes from January 31, 2024*
- 5. OLD BUSINESS**
 - 5.1 **AUTOMATED EXTERNAL DEFIBRILLATOR (AED)** - *Update on the status of AED's*
 - 5.2 **SAFETY TRAINING/SAFETY MANUAL** - *Continue discussion from January 31, 2024 meeting; HR Director Denise Matson will provide examples of information from other entities.*
 - 5.3 **MONTHLY SAFETY TOPICS** - *Continue discussion from January 31, 2024 meeting.*
- 6. NEW BUSINESS**
 - 6.1 **REVIEW OF INCIDENT REPORTS** - *HR Director Denise Matson will provide an overview of all incident reports received for the past month.*
 - 6.2 **REVIEW/UPDATE SAFETY POLICY (Res. 2000-90 and 2022-137)** - *Review and discuss Resolutions for possible updating/editing.*
 - 6.3 **COMMITTEE MEMBER DISCUSSION/COMMENTS**
- 7. PUBLIC COMMENT**
- 8. NEXT MEETING DATE**
 - 8.1 *Wednesday, March 27, 2024; 10:00 A.M.*
- 9. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any

action, which may be considered with respect to such matter. For information regarding this matter, please contact the City Attorney.