



**AGENDA
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING
APRIL 9, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES**
 - 4.1 March 2024 Regular Meeting Minutes
- 5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
- 6. DISCUSSION ITEMS**
 - 6.1 Scott Mikelson, New Parks And Recreation Director
 - 6.2 FY 2024-2025 Budget Recommendations From The Committee (Placed On Agenda By Chair Camera)
- 7. STAFF COMMENTS**
 - 7.1 Department Updates
- 8. BOARD MEMBER COMMENTS**
- 9. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Parks and Recreation Advisory Committee met for a regular meeting on Tuesday, March 12, 2024, at 5:00 p.m., located in Commission Chambers at City Hall 204 Ash Street. Present were Vice-Chair Cocchi, Chair Camera, Member Mountjoy, Member Borrero, Member Pearlstine, and Member Goldman.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE:

4. APPROVAL OF MINUTES

- 4.1 February 2024 Regular Meeting Minutes
Member Goldman made a motion to approve the February 2024 Regular Meeting Minutes. Second by Pearlstine; All Aye.

5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

- a) Jean Pugh presents questions regarding new riverfront plans in reference to the Pétanque Courts and the role of Parks and Recreation in maintaining said courts.
- b) Fred Pugh presents desiring clarification of the future of the Pétanque Courts at the waterfront.

Scott Mikelson, Deputy Director of Parks and Recreation discussed Parks and Recreation support of the Pétanque courts, potential multi-use of the marina space and improving the Pétanque Courts at the Central Park location. The engineering department is creating a design to be presented to the Commission. Discussion of Board members ensued. This will be revisited at a future meeting.

6. DISCUSSION ITEM

- 6.1 Sunsetting of Arts and Culture Nassau Board (Discuss possible duties added to Parks and Recreation Advisory Committee). Mr. Mikelson gives an overview of what this entails – the City Commission has to formally approve the sunsetting of this board. The PRAC Board may be in charge of the permanent and temporary art in the city. Packets are given by Mr. Mikelson for the Board to read over and to be addressed next month.
- 6.2 Bosque Bello Cemetery Columbarium (Project History). Mr. Mikelson defines a columbarium, gives the history of Bosque Bello Columbarium, asks for support for the Board for this project. Commissioner Chip Ross explained the perpetual care fund, the feasibility of the columbarium funding and plan.

7. STAFF COMMENTS

- 7.1 Department and Project Updates: (Presented by Mr. Mikelson)
 - a. Signage up at Central Park.
 - b. Tennis courts 1 and 2 bids opened on February 28, 2024. Project is complete redo of those courts, to be completed this year.
 - c. Skate Park repairs approved by the Commission at the March 5, 2024, meeting.
 - d. Backstop installed at Peck Field. Clay and bases to be completed this week.

PRAC MINUTES

03/12/2024

- e. Fitness equipment at MLK. Grand opening April 3, 2024, all Board members to be invited.
- f. Scoreboard installation at Central Park, on March 19, 2024, will be presented to the Commission.
- g. Beach accesses, both south and north, clean up to be done, new signs, repairs will be made of broken boards and hand rails.
- h. Landscape company now working on Centre Street from Ash to Alachua and Front to 8th, they are cleaning up and then will begin new planting.
- i. Mr. Mikelson thanks Member Goldman for his work taking care of the dog waste stations.
- j. Constructed volleyball courts on Main Beach have been well received.
- k. Staffing issues addressed, Parks and Recreation Staff Manager as well as Director position with forthcoming interviews for potential hires.
- l. Outside service treating sports fields to help revitalize them.
- m. Summer camp registrations updates, spring and summer swim camp and lesson updates.
- n. PRAC Board vacancy. Louryne Spaulding application going to the Commission on March 19, 2024.
- o. Possible walking track at Peck Field, preliminary discussions only.
- p. Cemetery tree planting – 20 trees to be planted in flat sections. Arbor Day ceremony to be held.
- q. Elm Street Little League opening day. Fence issues to be discussed.
- r. Upcoming Special Events updated.
- s. Repair of roof at Pack. Issues being addressed with engineering. New windows and brick pointing being undertaken at the Atlantic Recreation Center.
- t. Seaside Parking Lot – regrading did not work well, Public Works is assisting in making improvements for this situation.
- u. Capital improvement plans for the next 5 years, fiscal year 2025 is underway. Mr. Mikelson would like input from the Board on what they would like to see added.
- v. Fountain downtown undergoing repairs.

- 8. BOARD MEMBER COMMENT** Vice-Chair Cocchi discussed future multi-use project for the Golf Course. Member Goldman discussed dog waste stations and how they should be uniform, replacing the one at the Marina so the key would be universal. Mr. Mikelson agrees and will move forward on that matter.

Chair Camera updated all on March 30, 2024, Babe Ruth Opening Day – family event from 10 a.m. to dusk.

- 9. ADJOURNMENT** Chair Camera adjourned the meeting. Meeting adjourned at 6:47 p.m.

Approved by: _____

Chair, Thomas Camera

PRAC MINUTES
03/12/2024

Project Updates: 4/9/2024

- 1) Tennis courts 1 and 2 renovation: Approved by Commission 4/2/2024
 - a. This will include the relocation of the lift station that is located nearby.

Notes:

- 2) Skate Park Repair: Commencement 4/22/2024

Notes:

- 3) Large scoreboard installation at Central Park: In process, getting start date.

Notes:

- 4) Installation of Peck softball field with bases: Complete week of 4/8/2024.

Notes:

- 5) Ybor Alvarez Sports Complex Project is still moving forward.
 - a. Commission approved on 2/6/2024 Gillette Associates to move forward with design of new soccer fields and softball fields at MLK. Staff will keep you in the loop.

Notes:

- 6) We are moving forward with design and pricing of construction of a new women's locker room at the Atlantic Recreation Center pool.

Notes:

- 7) Peck gymnasium is receiving a new roof coating: Project underway

Notes:

- 8) We will be installing a city park communication board at Central Park: Completed by end of May.

Notes:

- 9) Upcoming Special Events:
 - a. Earth Day Turtle Fest 4/20/2024: 10am to 3pm
 - b. Sounds on Centre 5/2/2024: 6pm
 - c. Shrimp Festival May 3rd -5th

Notes:

- 10) Next PRAC meeting 5/7/2024

Notes:

