



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
MAY 21, 2024
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Noel Roberts of North 14th Street Baptist Church.

4. PROCLAMATIONS / PRESENTATIONS

4.1 **PRESENTATION - POLICE DEPARTMENT** - *Chief of Police Jeffrey Tambasco will swear in newly hired Police Officers, Sierra Miller and Blake Labarbara.*

4.2 **PROCLAMATION - "PUBLIC WORKS WEEK"** - *Recognizing May 19 - May 24, 2024, as "Public Works Week" in recognition of outstanding efforts and exemplary work in furtherance of providing critical City services for 137 years. Public Works and Parks Division employees will be in attendance to accept.*

4.3 **PROCLAMATION - "MUNICIPAL CLERKS WEEK"** - *Proclaims the week of May 5 - 11, 2024, as "Municipal Clerks Week." City Clerk Caroline Best will be present to accept.*

4.4 **BUDGET SUMMARY** - *Comptroller Pauline Testagrose will present the budget summary for April 2024 and answer any questions.*

5. RESOLUTIONS

5.1 **AWARD OF INVITATION TO BID 24-11 - PRESCO SOUTH CONSTRUCTION INC. - RESOLUTION 2024-85** AWARDING INVITATION TO BID 24-11 TO PRESCO SOUTH CONSTRUCTION INC. FOR THE REMOVAL AND REPLACEMENT OF FIFTEEN WINDOWS IN THE CITY HALL BUILDING DEPARTMENT, IN THE AMOUNT OF \$44,500; AUTHORIZING A 10% CONTINGENCY FOR A TOTAL PROJECT COST OF \$48,950; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Invitation to Bid (ITB) 24-11 to Presco South Construction Inc. for the removal and replacement of fifteen windows in the City Hall Building Department in an amount not to exceed \$48,950.*

5.2 **AWARD OF INVITATION TO BID 24-16 - PROTECH FLOOR COATINGS LLC, DBA SHARK COATINGS - RESOLUTION 2024-86** AWARDING INVITATION TO BID 24-16 TO PROTECH FLOOR COATINGS LLC, DBA SHARK COATINGS, FOR INSTALLATION OF POLYUREA OR EQUIVALENT FLOOR COATING SYSTEMS IN CITY FACILITIES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards Invitation to Bid (ITB) 24-16 to Protech Floor Coatings LLC, DBA Shark Coatings, for the installation of*

polyuria or equivalent floor coating systems in City facilities.

- 5.3 **BUDGET AMENDMENT - CAPITAL IMPROVEMENT FUND - RESOLUTION 2024-87** APPROVING A BUDGET AMENDMENT WITHIN THE CAPITAL IMPROVEMENT FUND IN FISCAL YEAR 2023/2024 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a budget amendment in the Capital Improvement Fund in Fiscal Year 2023/24 Budget due to a grant received by Nassau County Board of County Commissioners for construction of a multi-use track at the Peck Center Charles Eugene Richo Field in the amount of \$41,400.*
- 5.4 **PURCHASE APPROVAL AND BUDGET AMENDMENT - RESOLUTION 2024-88** APPROVING THE PURCHASE OF A 2024 JEEP WRANGLER SPORT AND ASSOCIATED EQUIPMENT FROM GARBER CHRYSLER DODGE TRUCK INC IN AN AMOUNT NOT TO EXCEED \$40,000; APPROVING A BUDGET TRANSFER; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the purchase of a 2024 Jeep Wrangler Sport and associated equipment in the amount of \$40,000 and a budget amendment within the Law Enforcement Recovery Fund.*
- 5.5 **GRANT APPLICATION - FLORIDA LOCAL GOVERNMENT CYBERSECURITY - RESOLUTION 2024-89** AUTHORIZING THE SUBMITTAL OF A FLORIDA LOCAL GOVERNMENT CYBERSECURITY GRANT APPLICATION FOR CYBERSECURITY SERVICES; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes a grant application for Florida Local Government Cybersecurity to develop cybersecurity training curriculum for local government employees in compliance with 282.3185 Florida Statute.*
- 5.6 **GRANT APPLICATION - U.S. DEPARTMENT OF HOMELAND SECURITY (DHS) - PORT SECURITY GRANT PROGRAM (PSGP) - RESOLUTION 2024-90** AUTHORIZING GRANT APPLICATION SUBMISSION TO THE U.S. DEPARTMENT OF HOMELAND SECURITY (DHS) PORT SECURITY GRANT PROGRAM (PSGP); AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Authorizes the preparation and submission of one DHS PSGP grant application for the purpose of procuring an All Hazards Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) Fire Suppression & Rescue Vessel in the amount of \$500,000 with a \$125,000 City match.*

6. BOARD APPOINTMENTS

- 6.1 **BOARD OF TRUSTEES OF THE FIREFIGHTERS' AND POLICE OFFICERS' PENSION PLAN - One reappointment (Karl Ashley).**

7. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA

8. CITY MANAGER REPORTS

9. CITY ATTORNEY REPORTS

10. CITY CLERK REPORTS

11. MAYOR/COMMISSIONER COMMENTS

12. ADJOURNMENT

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.

- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).