



**AGENDA
FERNANDINA BEACH CITY COMMISSION
WORKSHOP
JUNE 4, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. DISCUSSION**
 - 4.1 CITY COMMISSION RULES OF PROCEDURE - AGENDA ITEMS** - *Consider amending the City Commission Rules of procedure to include how items are placed on the agenda. This item is placed on the agenda by the City Commission following discussion at their May 21, 2024, Regular Meeting.*
 - 4.2 CITY COMMISSION RULES OF PROCEDURE - PUBLIC COMMENTS** - *Consider amending the City Commission Rules of Procedure "Public Comments" to include "Public Comments/Questions". This item is placed on the agenda at the request of the City Commission following discussion at their May 21, 2024, Regular Meeting.*
 - 4.3 CITY COMMISSION - TOWN HALL MEETINGS** - *Consider conducting City Commission Town Hall meetings on the third Tuesday of each month. If approved, the Town Hall meetings will not occur during the months that the City Commission meets as the Community Redevelopment Area, which is quarterly on the third Tuesday: January, April, July and October. This item is placed on the agenda at the request of the City Commission following discussion at their May 21, 2024, Regular Meeting.*
- 5. ADJOURNMENT**

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE. AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Discussion
City Commission Rules of Procedure - Agenda Items

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: Consider amending the City Commission Rules of procedure to include how items are placed on the agenda. This item is placed on the agenda by the City Commission following discussion at their May 21, 2024, Regular Meeting.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S): At the pleasure of the City Commission.

Kim Briley, Deputy City Clerk	5/23/2024
Charles George, Interim City Manager	5/23/2024
Tammi E. Bach, City Attorney	5/24/2024

Date: May 23, 2024

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

RESOLUTION 2023-227

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE RULES OF PROCEDURE FOR THE CITY COMMISSION BY MODIFYING PROVISIONS RELATED TO RULES OF PROCEDURE, ORDER OF BUSINESS, AND USE OF CELL PHONES; REMOVING OUTDATED REFERENCES; ADDING THE CITY CLERK AS AN ADMINISTRATOR OF CITY COMMISSION AGENDAS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on May 1, 2012, the City Commission adopted Resolution 2012-70 establishing Rules of Procedure for the City Commission; and

WHEREAS, the City Commission previously amended its Rules of Procedure via Resolutions 2015-118, 2018-15, 2018-112, 2018-112, and 2021-10; and

WHEREAS, the City Commission discussed the Rules of Procedure at their November 7, 2023, workshop, and wish to amend the Rules of Procedure to modify provisions related to rules of procedure, order of business, personal device use, adding the City Clerk as an administrator of City Commission agendas, and by removing outdated references.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. It is hereby proposed that the City Commission Rules of Procedure is amended as shown in Exhibit A.

SECTION 2. This Resolution is effective immediately upon passage.

ADOPTED this 5th day of December, 2023.

CITY OF FERNANDINA BEACH



BRADLEY M. BEAN
Commissioner-Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



CAROLINE BEST
City Clerk

TAMMI E. BACH
City Attorney

CITY COMMISSION
RULES OF PROCEDURE
CITY OF FERNANDINA BEACH, FLORIDA

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Section 1. AUTHORITY

Florida Statutes provide for open meetings of the City Commission at which reasonable opportunity shall be given for citizens to be heard under such rules as the City Commission may provide. The Rules of Procedure establish guidelines to be followed by all persons attending a City Commission meeting, including members of the City Commission, administrative staff, news media, and visitors. [Section 286.011, Florida Statutes, ~~and City Charter Section 19~~]

Section 2. MEETINGS

2.1. Regular Meetings. The City Commission shall meet at 6:00 P.M. on the first and third Tuesdays of each month [Section 2-61 City Code]

2.2. Special Meetings. The Mayor, any two members of the Commission or the City Manager may call special meetings of the Commission upon at least twenty-four (24) hours written notice to every Commissioner [~~City Charter Section 19~~] in accordance with Florida Sunshine Law requirements.

(A) Special Meetings of Boards and Committees. The City Manager or any two members of the Commission may call special meetings of any ad hoc or standing committee or board whose members are appointed by the City Commission.

2.3. Public Notice. The agenda for all regular meetings and the notice listing items to be considered shall be posted by the City Clerk's Office on the City's official bulletin board at City Hall and ~~on other public bulletin boards on City property~~ in accordance with the Florida Open Meetings Laws. [Chapter 286, Florida Statutes]

2.4. Quorum. A majority of the members of the City Commission shall constitute a quorum. A quorum of the City Commission must be present to conduct a City Commission regular or special meeting, except that a quorum is not required to hear proclamations and special recognitions. [City Charter Section 21].

2.5. City Manager Participation. The City Manager or City Manager pro tem shall attend all meetings of the City Commission. The City Manager may make recommendations to the City Commission and shall have the right to take part in all discussions but shall have no vote. [City Charter Section 29]

2.6. City Attorney Participation. The City Attorney or City Attorney pro tem shall attend all meetings of the City Commission and shall upon request, give an opinion, either written or oral, on questions of law. The City Attorney shall act as the City Commission's parliamentarian. [City Charter Section 31].

2.7. City Clerk Participation. The City Clerk or designated Deputy City Clerk shall attend all meetings of the City Commission and shall keep accurate records of all actions taken by the City Commission. [City Charter Section 47].

2.8. Workshop or Work Session Meetings. During workshop or work session meetings, public comment will be allowed at the Mayor's discretion or by a majority of Commissioners using the same rules as City Commission meetings.

Section 3 - CODE OF CONDUCT

3.1. City Commission Members.

(a) During City Commission meetings, City Commission members must assist in preserving order and decorum and can neither by conversation or otherwise delay or interrupt the proceedings nor refuse to obey the orders of the Mayor (or other presiding officer) or the rules of the City Commission.

(b) A City Commission member desiring to speak must address the Mayor and, upon recognition by the Mayor, must confine discussion to the question under debate, avoid discussion of personalities and indecorous language, and refrain from personal attacks and verbal abuse.

(c) A City Commission member desiring to question the administrative staff will address questions to the City Manager who is entitled either to answer the inquiries or to designate some member of City staff for that purpose. City Commission members must not berate nor admonish staff members.

(d) A City Commission member, once recognized, must not be interrupted while speaking unless called to order by the Mayor, unless a point of order is raised by another member, or unless the speaker chooses to yield to questions from another member. If a City Commission member is called to order while speaking, that member must cease speaking immediately until the question of order is determined. If ruled to be in order, the member

must be permitted to proceed. If ruled to be not in order, the member must remain silent or make additional remarks so as to comply with rules of the City Commission.

(e) City Commission members must confine their questions to the particular matters before the Commission and in debate must confine their remarks to the issues before the City Commission.

3.2 Administrative Staff.

(a) Members of the administrative staff and City employees ~~of the City~~ shall observe the same rules of procedures and decorum applicable to members of the City Commission.

(b) Although the Mayor has the authority to preserve decorum in meetings, the City Manager also is responsible for the orderly conduct and decorum of all City employees under the City Manager's direction and control.

(c) The City Manager shall take such disciplinary action as may be necessary to ensure that decorum is preserved at all times by City employees in City Commission meetings.

(d) All persons addressing the City Commission, including the City Manager, other staff members, or members of the public shall be recognized by the Mayor and shall limit their remarks to the matter under discussion.

(e) All remarks and questions addressed to the City Commission shall be addressed to the City Commission as a whole and not to any individual member.

(f) No staff member, other than the staff member having the floor, shall enter into any discussion either directly or indirectly without permission of the Mayor.

3.3. Citizens and Other Visitors.

(a) Citizens and other visitors are welcome to attend all public meetings of the City Commission and will be admitted to the City Commission chamber or other room in which the City Commission is meeting up to the fire safety and public health capacity of the room.

(b) Everyone attending the meeting will refrain from private conversations while the City Commission is in session.

(c) Citizens and other visitors attending City Commission meetings must observe the same rules of propriety, decorum, and good conduct applicable to members of the City Commission.

(d) Any person making personal, impertinent, profane or slanderous remarks or who becomes boisterous while addressing the City Commission or while attending the City Commission meeting will be removed from the room if the Chief of Police or his/her designee is so directed by the Mayor, and the person will be barred from further audience

before the City Commission during that session of the City Commission. If the presiding officer fails to act, any member of the City Commission may move to require enforcement of the rules, and the affirmative vote of a majority of the City Commission requires the Mayor to act.

(e) Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping and similar demonstrations will not be permitted by the Mayor, who may direct the Chief of Police or his/her designee to remove offenders from the room. In case the Mayor fails to act, any member of the City Commission may move to require enforcement of the rules, and the affirmative vote of the majority of the City Commission requires the Mayor to act.

(f) No placards, banners, or signs will be permitted in the City Commission chamber or in any other room in which the City Commission is meeting. Exhibits, displays, and visual aids used in connection with presentations to the City Commission, however, are permitted. Video presentations requested by citizens as visual aids will not be broadcasted over cable television.

(g) Citizens or other visitors attending City Commission meetings must not bring food or drink into the City Commission Chamber or into any other room in which the City Commission is meeting.

3.4 Enforcement. The Chief of Police or his/her designee shall act as sergeant-at-arms for the City Commission and shall furnish whatever assistance is needed to enforce the rules of the City Commission.

Section 4 - DUTIES AND PRIVILEGES OF MEMBERS

4.1. Seating Arrangement. City Commission members shall occupy the seats in the City Commission chamber assigned to them by the City Clerk.

4.2. Right of Floor. A City Commission member who desires to speak must be recognized by the Mayor. No member shall address the Mayor or demand the floor while a vote is being taken.

4.3. Conflict of Interest. A Commission member prevented from voting by a conflict of interest shall not vote on the matter, but may participate in the discussion, disclose the nature of the conflict of interest to the Commission prior to a vote being taken, and shall otherwise comply with the state law and City ordinances concerning conflicts of interest.

4.4. Right of Appeal. Any member may appeal to the City Commission from a ruling of the Mayor. If the appeal is seconded, the Commissioner making the appeal may briefly explain the ruling; but there shall be no debate on the appeal, and no other Commissioner shall participate in the discussion. The Mayor shall then put the question, "Shall the decision of the chair be sustained?" If a majority of the members present vote "Aye," (or "Yes") the ruling of the chair is sustained; otherwise, it is overruled.

4.5. Voting.

(a) Every Commission member present when a question is called must vote either "Yes" or "No" except on matters involving a conflict of interests.

(b) After the result of a vote is announced, a Commission member may not change a vote.

4.6. Excusal from Attendance. City Commission members are expected to attend meetings and stay in attendance during each meeting.

4.7. Excusal During Meetings. No member should leave a City Commission meeting while in session without advising the Mayor.

4.8. No Cell Phones-Personal or Mobile Devices During Meetings. ~~There must should be no cell phone use during Commission meetings by City Commissioners.~~ The dais is equipped with computers and/or tablets that provide internet access for research during meetings. ~~City staff and the public are specifically exempted from this rule.~~ However, Commissioners, City staff, contractors, and consultants must be mindful of the distracting nature of using mobile devices during Commission meetings and take care to silence all mobile devices.

Section 5 - CHAIR AND DUTIES

5.1. Chair. The Mayor, if present, shall preside as chair at all meetings of the City Commission. In the absence of the Mayor, the Vice Mayor shall preside. In the absence of both the Mayor and Vice Mayor, the Commission shall elect a chair. If the Mayor vacates the chair during a meeting, and the Vice Mayor is not available, the Mayor may, subject to the approval of the City Commission, appoint a temporary chair.

5.2. Call to Order. The meetings of the City Commission shall be called to order by the Mayor.

5.3. Preservation of Order. The Mayor shall preserve order and decorum, call upon the sergeant-at-arms as necessary to enforce compliance with the rules, and confine members in debate to the question under discussion.

5.4. Questions to be Stated. The Mayor shall state all questions (restate motions) submitted for a vote and announce the result of the vote.

Section 6 – AGENDA AND PUBLIC SPEAKING

6.1. Citizen Speakers. At City Commission regular meetings, a person may address the City Commission concerning voting items on the agenda or may speak during the portion of the agenda providing for citizen and non-citizen speakers to speak on items not on the agenda in accordance with the following rules:

(a) Speakers to Register. A person wishing to address the City Commission must ~~register with the City Clerk and~~ complete a speaker's form provided by the City Clerk and submitted to the City Clerk, prior to the end of the meeting at which they speak.

(b) Speaker Rules. In order that the City Commission may properly consider each matter brought to it by citizens, speakers are asked to observe the following rules:

- (1) Only one person may approach the microphone at any one time, and only one person at the microphone will be allowed to speak.
- (2) There will be no substitutions or pooling of speakers.
- (3) Speakers must address their comments to the Mayor rather than individual City Commission members or staff.
- (4) Speakers may file copies of their remarks or supporting information with the City Clerk. The City Clerk will make the information available to the City Commission and City Manager if requested.
- (5) A person who addresses the City Commission during a public hearing must limit remarks to the specific subject matter being considered by the City Commission in that public hearing.
- (6) Fernandina Beach ~~citizens~~ residents will be allowed to speak before nonresidents.

(c) Time Limits on Voting Items. The length of time a person will be allowed to speak on voting items at City Commission meetings will be determined according to the following rules:

- (1) A person who registers to speak on a voting item on the agenda will be called on at the time the item is considered by the City Commission and will have a maximum of three (3) minutes to speak. The Mayor determines the order in which speakers are called. The order in which speakers are called is not required to be in the order that items appear on the agenda, nor are all speakers on a particular item required to be called at the same time. If an item is deferred from a City Commission agenda, a speaker who signed up to speak on the item may not be heard until the item is actually considered by the City Commission.
- (2) The Mayor may impose more restrictive time limits on voting items that are not public hearings, but for which a large number of persons register to speak.

(d) Time Limits for Speaking about Items not on the Agenda. The City Commission will provide an opportunity for citizens to present concerns or address issues that are not matters for consideration listed on a posted meeting agenda during the portion of the agenda providing for citizen and non-citizen comments at regular City Commission meetings, subject to the following rules:

- (1) Each speaker may speak only once, and the length of time a person will be allowed to speak during the open citizen or non-citizen comment is (3) three

minutes. If a large number of speakers register for the open comment portion of the agenda, however, the Mayor may, with the concurrence of a majority of the City Commission, impose more restrictive time limits in order to allow the maximum number of persons to speak.

(2) The order in which speakers will be called will be determined by the Mayor.

(e) During designated speaker times, City Commissioners ~~members~~ may ask factual questions or make a brief acknowledgement of speakers. Speakers will have one (1) minute to respond. More time may be granted to the speaker for a response at the discretion of the Mayor or by a non-debatable motion approved by the City Commission. Commission members will refrain from debate on any item during time allotted to speakers unless a specific time is granted by the Mayor or by a non-debatable motion approved by the City Commission.

(f) Use of Interpreters. Whenever it is necessary for a speaker to use an interpreter to translate his/her comments to the City Commission, the time required for the translation will not be counted against the designated time allotted for the speaker to address the City Commission.

6.2 Order of Business; Public Speaking and Motions. For voting items on an agenda, the order of business is:

- 1) The City Manager or City Attorney will introduce the item
- 2) City staff presentation if appropriate
- 3) Commissioners may ask for factual information regarding the item
- 4) Public input for speakers who registered to speak on that agenda item
- 5) ~~Discussion by the City Commission~~ Motion made by Commission member and seconded by another Commission member
- 6) ~~Motion made by Commission member and seconded by another Commission member~~ Discussion by the City Commission
- 7) ~~Any further discussion motion amendments~~
- 8) Motion or amended motion restated by Mayor
- 9) Mayor asks the City Clerk to conduct the ~~roll call~~ vote.

6.3 Agenda. All discussion items (not resolutions or ordinances) and presentations will be added to Commission agendas through the City Manager's Office and/or City Clerk's Office in accordance with deadlines for submission approved by the City Manager and/or City Clerk. Only discussion items related to health, safety and welfare may be added to a Commission agenda without proper notice. Presentations are limited to ten (10) minutes unless the City Manager or a majority of the City Commission waives or alters the time limit.

6.4 Information Provided by Commissioners. Any and all documents, information, memoranda, research materials and agenda item backup materials must be submitted to the City Manager and/or City Clerk in accordance with deadlines for submission approved by the City Manager for Commission meetings. PowerPoint or other projectable presentation formats may be

prepared and submitted to the City Clerk for public display in the Commission Chambers on the projection screen as late as 24 hours prior to the public meeting as long as everything in the projectable presentation was previously submitted as backup material in accordance with agenda submission deadlines. If a Commissioner receives the meeting agenda and backup materials for a meeting and wishes to provide supplemental or rebuttal information, documents, research materials in response to information on a published agenda but too late to meet the City Manager's Office/City Clerk's Office agenda deadlines, the Commissioner should still submit the information to the City Manager and/or City Clerk with the understanding that the applicable agenda item may be moved to the next available Commission meeting date by majority vote of the City Commission, subject to the Florida Sunshine Law.

Section 7 - CONSIDERATION OF ORDINANCES, RESOLUTIONS, AND MOTIONS

7.1. Form. All ordinances and resolutions will be presented to the City Commission in ~~printed and~~ electronic form.

7.2. Rules of Order. These Rules of Procedure govern the proceedings of the City Commission of the City of Fernandina Beach. If there is a motion or action that is not covered by these Fernandina Beach City Commission Rules of Procedure, then state law, City Charter, City ordinances, City resolutions and then the most recent edition of Roberts Rules of Order Revised for Small Boards govern the proceedings of the City Commission, in that order.

Additionally:

- Members may remain seated while making motions or speaking.
- There is no limit to the number of times a member may speak to a debatable question.
- ~~Motions to close or limit debate are not to be permitted.~~
- Informal discussion of a subject is permitted while no motion is pending.
- The chair need not rise while putting questions to a vote.
- The chair must relinquish the chair to make a motion or amend a motion.
- The chair may, without leaving the chair, speak in informal discussions, participate in debate of a motion, second a motion or amendment to a motion and must vote on all questions.

7.3. Order of Precedence of Motions. The following motions shall have priority in the order indicated:

1. Adjourn (when privileged) - See notes 1 and 2
2. Take a recess (when privileged) - See notes 1 and 3
3. Raise a question of privilege
4. Lay on the table
5. Previous question - See note 5
6. Limit or extend limits of debate - See notes 3 and 5
7. Postpone to a certain time - See note 3
8. Commit or refer - See note 3
9. Amend - See notes 3 and 4

- 10. Postpone indefinitely
- 11. Main motion - See note 3

Note 1: The first two motions are not always privileged. To adjourn shall lose its privileged character and be a main motion if in any way qualified. To take a recess shall be privileged only when other business is pending.

Note 2: A motion to adjourn is not in order: (1) when repeated without intervening business or discussion; (2) when made as an interruption of a member while speaking; (3) while a vote is being taken.

Note 3: Can be amended - others cannot be amended.

Note 4: A motion to amend shall be non-debatable when the question to be amended is non-debatable.

Note 5: Two-thirds vote of members present required.

7.4. Reconsideration.

(a) A motion to reconsider any action of the City Commission may be made, seconded, and voted on not later than the next succeeding voting agenda meeting of the City Commission. If reconsideration of the Commission action has not been posted on the Commission agenda for the meeting at which the motion to reconsider is made, however, actual reconsideration of the item must be delayed until the next voting agenda meeting after the posting requirements of the Sunshine Law are met.

(b) A motion to reconsider an action of the City Commission may only be made by a member who voted with the prevailing side. It can be seconded by any member. No question shall be twice reconsidered except by unanimous vote of the City Commission, except that action relating to any contract may be reconsidered at any time before the final execution thereof.

7.5. The Previous Question (Calling the Question). When the previous question is moved and seconded, it shall be put as follows: "Shall the main question be considered now?" There shall be no further amendment or debate, but pending amendments shall be put in their order before the main question. If the motion for the previous question is lost, the main question remains before the City Commission. An affirmative vote of two-thirds of the City Commission members present shall be required to approve the previous question. (To demand the previous question is equivalent in effect to moving "that debate now cease, and the City Commission immediately proceed to vote on the pending motion." In practice, this is done with the phrase "Call for the Question," or by simply saying "Question.")

7.6. Withdrawal of Motions. A motion may be withdrawn, or modified, by its mover without asking permission until the motion has been restated by the Mayor. If the mover modifies the motion, the seconder may withdraw the second. After the question has been restated, the mover shall neither withdraw it nor modify it without the consent of the City Commission.

7.7. Amendments to Motions. A main motion may be amended by any member by moving to amend the motion by either:

- 1) inserting or adding words;
- 2) striking (deleting) consecutive words; or
- 3) striking and inserting new language.

In making the motion to amend the member specifies the location for the deletions and/or insertions. The amendment must relate to the subject of the motion it is amending. A motion to amend may be amended. Any member may move to amend a primary amendment with a secondary amendment. Primary and secondary amendments require a second and a majority vote to pass.

7.8 Suspension of Rules. Subject only to the limitations imposed by the City Charter and state law, any of the foregoing rules may be suspended for the meeting then in session by unanimous vote of the City Commission.

Chip Ross, City Commissioner

June 2024 – Rules of Procedure – Agenda Items

Proposal

Amend Section 6.3 of the City Commission Rules of Procedure as follows:

6.3 Agenda.

All discussion items (not resolutions or ordinances) and presentations will be added to Commission agendas through the City Manager's Office and/or City Clerk's Office in accordance with deadlines for submission approved by the City Manager and/or City Clerk.

Items may be put on the City Commission agenda by the City Manager or their designee, City Attorney, or the City Clerk. Additionally any City Commissioner may request a charter officer to put an item on the agenda.

All agenda items must be reviewed by the City Attorney for legal conformity.

Only discussion items related to health, safety and welfare may be added to a Commission agenda without proper notice.

Presentations are limited to ten (10) minutes unless the City Manager or a majority of the City Commission waives or alters the time limit.

Purpose

To Clarify whom may put an item on the City Commission agenda.

Rational

- All five (5) City Commissioners have the same duties and powers.
- The Mayor has several additional duties and powers noted below – none of them related to unilaterally putting items on the agenda.
- All City Commissioners should have the equal opportunity to put an item of concerns on the agenda for Commission consideration.

City Commission

Charter Sec. 10. - Powers generally; dealing with administrative service through Charter Officers required; penalties for violations.

(b) The Mayor and Commissioners deal with administrative service through the respective Charter Officer. The Mayor and Commissioners must not directly interfere with or direct the conduct of any employee in the discharge of prescribed duties. However, with the express permission of the respective Charter Officer, the Mayor and Commissioners may communicate directly with an employee

Charter Sec. 17. - Functions and powers of the Mayor.

The powers and duties of the Mayor are set forth in this Charter.

(a)

The Mayor has a voice and a vote in the proceedings of the Commission but no veto power;

(b)

The Mayor does not exercise any administrative power, unless specifically set forth in this Charter;

(c)

The Mayor presides at all meetings of the Commission and performs such other duties consistent with the office, including but not limited to ensuring that every Commissioner completes an annual performance evaluation for each Charter Officer. The Mayor may use the title of Mayor in the execution of legal instruments or when required by the general or special laws of the state; and

(d)

The Mayor is the official head of the City for the purpose of serving civil processes and for all ceremonial purposes.

(Laws of Fla., ch. 8949(1921), § 17; Ord. No. 91-17, § 1, 9-17-91; Ord. No. [2016-11](#), § 7, 7-5-16; Ord. No. [2020-21](#), § 14, 1-19-21)

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Discussion
City Commission Rules of Procedure - Public Comments

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: Consider amending the City Commission Rules of Procedure "Public Comments" to include "Public Comments/Questions". This item is placed on the agenda at the request of the City Commission following discussion at their May 21, 2024, Regular Meeting.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S): At the pleasure of the City Commission.

Kim Briley, Deputy City Clerk	5/23/2024
Charles George, Interim City Manager	5/23/2024
Tammi E. Bach, City Attorney	5/24/2024

Date: May 23, 2024

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

RESOLUTION 2023-227

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, AMENDING THE RULES OF PROCEDURE FOR THE CITY COMMISSION BY MODIFYING PROVISIONS RELATED TO RULES OF PROCEDURE, ORDER OF BUSINESS, AND USE OF CELL PHONES; REMOVING OUTDATED REFERENCES; ADDING THE CITY CLERK AS AN ADMINISTRATOR OF CITY COMMISSION AGENDAS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on May 1, 2012, the City Commission adopted Resolution 2012-70 establishing Rules of Procedure for the City Commission; and

WHEREAS, the City Commission previously amended its Rules of Procedure via Resolutions 2015-118, 2018-15, 2018-112, 2018-112, and 2021-10; and

WHEREAS, the City Commission discussed the Rules of Procedure at their November 7, 2023, workshop, and wish to amend the Rules of Procedure to modify provisions related to rules of procedure, order of business, personal device use, adding the City Clerk as an administrator of City Commission agendas, and by removing outdated references.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FERNANDINA BEACH, FLORIDA, THAT:

SECTION 1. It is hereby proposed that the City Commission Rules of Procedure is amended as shown in Exhibit A.

SECTION 2. This Resolution is effective immediately upon passage.

ADOPTED this 5th day of December, 2023.

CITY OF FERNANDINA BEACH



BRADLEY M. BEAN
Commissioner-Mayor

ATTEST:

APPROVED AS TO FORM AND LEGALITY:



CAROLINE BEST
City Clerk

TAMMI E. BACH
City Attorney

CITY COMMISSION
RULES OF PROCEDURE
CITY OF FERNANDINA BEACH, FLORIDA

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Section 1. AUTHORITY

Florida Statutes provide for open meetings of the City Commission at which reasonable opportunity shall be given for citizens to be heard under such rules as the City Commission may provide. The Rules of Procedure establish guidelines to be followed by all persons attending a City Commission meeting, including members of the City Commission, administrative staff, news media, and visitors. [Section 286.011, Florida Statutes, ~~and City Charter Section 19~~]

Section 2. MEETINGS

2.1. Regular Meetings. The City Commission shall meet at 6:00 P.M. on the first and third Tuesdays of each month [Section 2-61 City Code]

2.2. Special Meetings. The Mayor, any two members of the Commission or the City Manager may call special meetings of the Commission upon at least twenty-four (24) hours written notice to every Commissioner [~~City Charter Section 19~~] in accordance with Florida Sunshine Law requirements.

(A) Special Meetings of Boards and Committees. The City Manager or any two members of the Commission may call special meetings of any ad hoc or standing committee or board whose members are appointed by the City Commission.

2.3. Public Notice. The agenda for all regular meetings and the notice listing items to be considered shall be posted by the City Clerk's Office on the City's official bulletin board at City Hall and ~~on other public bulletin boards on City property~~ in accordance with the Florida Open Meetings Laws. [Chapter 286, Florida Statutes]

2.4. Quorum. A majority of the members of the City Commission shall constitute a quorum. A quorum of the City Commission must be present to conduct a City Commission regular or special meeting, except that a quorum is not required to hear proclamations and special recognitions. [City Charter Section 21].

2.5. City Manager Participation. The City Manager or City Manager pro tem shall attend all meetings of the City Commission. The City Manager may make recommendations to the City Commission and shall have the right to take part in all discussions but shall have no vote. [City Charter Section 29]

2.6. City Attorney Participation. The City Attorney or City Attorney pro tem shall attend all meetings of the City Commission and shall upon request, give an opinion, either written or oral, on questions of law. The City Attorney shall act as the City Commission's parliamentarian. [City Charter Section 31].

2.7. City Clerk Participation. The City Clerk or designated Deputy City Clerk shall attend all meetings of the City Commission and shall keep accurate records of all actions taken by the City Commission. [City Charter Section 47].

2.8. Workshop or Work Session Meetings. During workshop or work session meetings, public comment will be allowed at the Mayor's discretion or by a majority of Commissioners using the same rules as City Commission meetings.

Section 3 - CODE OF CONDUCT

3.1. City Commission Members.

(a) During City Commission meetings, City Commission members must assist in preserving order and decorum and can neither by conversation or otherwise delay or interrupt the proceedings nor refuse to obey the orders of the Mayor (or other presiding officer) or the rules of the City Commission.

(b) A City Commission member desiring to speak must address the Mayor and, upon recognition by the Mayor, must confine discussion to the question under debate, avoid discussion of personalities and indecorous language, and refrain from personal attacks and verbal abuse.

(c) A City Commission member desiring to question the administrative staff will address questions to the City Manager who is entitled either to answer the inquiries or to designate some member of City staff for that purpose. City Commission members must not berate nor admonish staff members.

(d) A City Commission member, once recognized, must not be interrupted while speaking unless called to order by the Mayor, unless a point of order is raised by another member, or unless the speaker chooses to yield to questions from another member. If a City Commission member is called to order while speaking, that member must cease speaking immediately until the question of order is determined. If ruled to be in order, the member

must be permitted to proceed. If ruled to be not in order, the member must remain silent or make additional remarks so as to comply with rules of the City Commission.

(e) City Commission members must confine their questions to the particular matters before the Commission and in debate must confine their remarks to the issues before the City Commission.

3.2 Administrative Staff.

(a) Members of the administrative staff and City employees ~~of the City~~ shall observe the same rules of procedures and decorum applicable to members of the City Commission.

(b) Although the Mayor has the authority to preserve decorum in meetings, the City Manager also is responsible for the orderly conduct and decorum of all City employees under the City Manager's direction and control.

(c) The City Manager shall take such disciplinary action as may be necessary to ensure that decorum is preserved at all times by City employees in City Commission meetings.

(d) All persons addressing the City Commission, including the City Manager, other staff members, or members of the public shall be recognized by the Mayor and shall limit their remarks to the matter under discussion.

(e) All remarks and questions addressed to the City Commission shall be addressed to the City Commission as a whole and not to any individual member.

(f) No staff member, other than the staff member having the floor, shall enter into any discussion either directly or indirectly without permission of the Mayor.

3.3. Citizens and Other Visitors.

(a) Citizens and other visitors are welcome to attend all public meetings of the City Commission and will be admitted to the City Commission chamber or other room in which the City Commission is meeting up to the fire safety and public health capacity of the room.

(b) Everyone attending the meeting will refrain from private conversations while the City Commission is in session.

(c) Citizens and other visitors attending City Commission meetings must observe the same rules of propriety, decorum, and good conduct applicable to members of the City Commission.

(d) Any person making personal, impertinent, profane or slanderous remarks or who becomes boisterous while addressing the City Commission or while attending the City Commission meeting will be removed from the room if the Chief of Police or his/her designee is so directed by the Mayor, and the person will be barred from further audience

before the City Commission during that session of the City Commission. If the presiding officer fails to act, any member of the City Commission may move to require enforcement of the rules, and the affirmative vote of a majority of the City Commission requires the Mayor to act.

(e) Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping and similar demonstrations will not be permitted by the Mayor, who may direct the Chief of Police or his/her designee to remove offenders from the room. In case the Mayor fails to act, any member of the City Commission may move to require enforcement of the rules, and the affirmative vote of the majority of the City Commission requires the Mayor to act.

(f) No placards, banners, or signs will be permitted in the City Commission chamber or in any other room in which the City Commission is meeting. Exhibits, displays, and visual aids used in connection with presentations to the City Commission, however, are permitted. Video presentations requested by citizens as visual aids will not be broadcasted over cable television.

(g) Citizens or other visitors attending City Commission meetings must not bring food or drink into the City Commission Chamber or into any other room in which the City Commission is meeting.

3.4 Enforcement. The Chief of Police or his/her designee shall act as sergeant-at-arms for the City Commission and shall furnish whatever assistance is needed to enforce the rules of the City Commission.

Section 4 - DUTIES AND PRIVILEGES OF MEMBERS

4.1. Seating Arrangement. City Commission members shall occupy the seats in the City Commission chamber assigned to them by the City Clerk.

4.2. Right of Floor. A City Commission member who desires to speak must be recognized by the Mayor. No member shall address the Mayor or demand the floor while a vote is being taken.

4.3. Conflict of Interest. A Commission member prevented from voting by a conflict of interest shall not vote on the matter, but may participate in the discussion, disclose the nature of the conflict of interest to the Commission prior to a vote being taken, and shall otherwise comply with the state law and City ordinances concerning conflicts of interest.

4.4. Right of Appeal. Any member may appeal to the City Commission from a ruling of the Mayor. If the appeal is seconded, the Commissioner making the appeal may briefly explain the ruling; but there shall be no debate on the appeal, and no other Commissioner shall participate in the discussion. The Mayor shall then put the question, "Shall the decision of the chair be sustained?" If a majority of the members present vote "Aye," (or "Yes") the ruling of the chair is sustained; otherwise, it is overruled.

4.5. Voting.

(a) Every Commission member present when a question is called must vote either "Yes" or "No" except on matters involving a conflict of interests.

(b) After the result of a vote is announced, a Commission member may not change a vote.

4.6. Excusal from Attendance. City Commission members are expected to attend meetings and stay in attendance during each meeting.

4.7. Excusal During Meetings. No member should leave a City Commission meeting while in session without advising the Mayor.

4.8. No Cell Phones-Personal or Mobile Devices During Meetings. ~~There must should be no cell phone use during Commission meetings by City Commissioners.~~ The dais is equipped with computers and/or tablets that provide internet access for research during meetings. ~~City staff and the public are specifically exempted from this rule.~~ However, Commissioners, City staff, contractors, and consultants must be mindful of the distracting nature of using mobile devices during Commission meetings and take care to silence all mobile devices.

Section 5 - CHAIR AND DUTIES

5.1. Chair. The Mayor, if present, shall preside as chair at all meetings of the City Commission. In the absence of the Mayor, the Vice Mayor shall preside. In the absence of both the Mayor and Vice Mayor, the Commission shall elect a chair. If the Mayor vacates the chair during a meeting, and the Vice Mayor is not available, the Mayor may, subject to the approval of the City Commission, appoint a temporary chair.

5.2. Call to Order. The meetings of the City Commission shall be called to order by the Mayor.

5.3. Preservation of Order. The Mayor shall preserve order and decorum, call upon the sergeant-at-arms as necessary to enforce compliance with the rules, and confine members in debate to the question under discussion.

5.4. Questions to be Stated. The Mayor shall state all questions (restate motions) submitted for a vote and announce the result of the vote.

Section 6 – AGENDA AND PUBLIC SPEAKING

6.1. Citizen Speakers. At City Commission regular meetings, a person may address the City Commission concerning voting items on the agenda or may speak during the portion of the agenda providing for citizen and non-citizen speakers to speak on items not on the agenda in accordance with the following rules:

(a) Speakers to Register. A person wishing to address the City Commission must ~~register with the City Clerk and~~ complete a speaker's form provided by the City Clerk and submitted to the City Clerk, prior to the end of the meeting at which they speak.

(b) Speaker Rules. In order that the City Commission may properly consider each matter brought to it by citizens, speakers are asked to observe the following rules:

- (1) Only one person may approach the microphone at any one time, and only one person at the microphone will be allowed to speak.
- (2) There will be no substitutions or pooling of speakers.
- (3) Speakers must address their comments to the Mayor rather than individual City Commission members or staff.
- (4) Speakers may file copies of their remarks or supporting information with the City Clerk. The City Clerk will make the information available to the City Commission and City Manager if requested.
- (5) A person who addresses the City Commission during a public hearing must limit remarks to the specific subject matter being considered by the City Commission in that public hearing.
- (6) Fernandina Beach ~~citizens~~ residents will be allowed to speak before nonresidents.

(c) Time Limits on Voting Items. The length of time a person will be allowed to speak on voting items at City Commission meetings will be determined according to the following rules:

- (1) A person who registers to speak on a voting item on the agenda will be called on at the time the item is considered by the City Commission and will have a maximum of three (3) minutes to speak. The Mayor determines the order in which speakers are called. The order in which speakers are called is not required to be in the order that items appear on the agenda, nor are all speakers on a particular item required to be called at the same time. If an item is deferred from a City Commission agenda, a speaker who signed up to speak on the item may not be heard until the item is actually considered by the City Commission.
- (2) The Mayor may impose more restrictive time limits on voting items that are not public hearings, but for which a large number of persons register to speak.

(d) Time Limits for Speaking about Items not on the Agenda. The City Commission will provide an opportunity for citizens to present concerns or address issues that are not matters for consideration listed on a posted meeting agenda during the portion of the agenda providing for citizen and non-citizen comments at regular City Commission meetings, subject to the following rules:

- (1) Each speaker may speak only once, and the length of time a person will be allowed to speak during the open citizen or non-citizen comment is (3) three

minutes. If a large number of speakers register for the open comment portion of the agenda, however, the Mayor may, with the concurrence of a majority of the City Commission, impose more restrictive time limits in order to allow the maximum number of persons to speak.

(2) The order in which speakers will be called will be determined by the Mayor.

(e) During designated speaker times, City Commissioners ~~members~~ may ask factual questions or make a brief acknowledgement of speakers. Speakers will have one (1) minute to respond. More time may be granted to the speaker for a response at the discretion of the Mayor or by a non-debatable motion approved by the City Commission. Commission members will refrain from debate on any item during time allotted to speakers unless a specific time is granted by the Mayor or by a non-debatable motion approved by the City Commission.

(f) Use of Interpreters. Whenever it is necessary for a speaker to use an interpreter to translate his/her comments to the City Commission, the time required for the translation will not be counted against the designated time allotted for the speaker to address the City Commission.

6.2 Order of Business; Public Speaking and Motions. For voting items on an agenda, the order of business is:

- 1) The City Manager or City Attorney will introduce the item
- 2) City staff presentation if appropriate
- 3) Commissioners may ask for factual information regarding the item
- 4) Public input for speakers who registered to speak on that agenda item
- 5) ~~Discussion by the City Commission~~ Motion made by Commission member and seconded by another Commission member
- 6) ~~Motion made by Commission member and seconded by another Commission member~~ Discussion by the City Commission
- 7) ~~Any further discussion motion amendments~~
- 8) Motion or amended motion restated by Mayor
- 9) Mayor asks the City Clerk to conduct the ~~roll call~~ vote.

6.3 Agenda. All discussion items (not resolutions or ordinances) and presentations will be added to Commission agendas through the City Manager's Office and/or City Clerk's Office in accordance with deadlines for submission approved by the City Manager and/or City Clerk. Only discussion items related to health, safety and welfare may be added to a Commission agenda without proper notice. Presentations are limited to ten (10) minutes unless the City Manager or a majority of the City Commission waives or alters the time limit.

6.4 Information Provided by Commissioners. Any and all documents, information, memoranda, research materials and agenda item backup materials must be submitted to the City Manager and/or City Clerk in accordance with deadlines for submission approved by the City Manager for Commission meetings. PowerPoint or other projectable presentation formats may be

prepared and submitted to the City Clerk for public display in the Commission Chambers on the projection screen as late as 24 hours prior to the public meeting as long as everything in the projectable presentation was previously submitted as backup material in accordance with agenda submission deadlines. If a Commissioner receives the meeting agenda and backup materials for a meeting and wishes to provide supplemental or rebuttal information, documents, research materials in response to information on a published agenda but too late to meet the City Manager's Office/City Clerk's Office agenda deadlines, the Commissioner should still submit the information to the City Manager and/or City Clerk with the understanding that the applicable agenda item may be moved to the next available Commission meeting date by majority vote of the City Commission, subject to the Florida Sunshine Law.

Section 7 - CONSIDERATION OF ORDINANCES, RESOLUTIONS, AND MOTIONS

7.1. Form. All ordinances and resolutions will be presented to the City Commission in ~~printed and~~ electronic form.

7.2. Rules of Order. These Rules of Procedure govern the proceedings of the City Commission of the City of Fernandina Beach. If there is a motion or action that is not covered by these Fernandina Beach City Commission Rules of Procedure, then state law, City Charter, City ordinances, City resolutions and then the most recent edition of Roberts Rules of Order Revised for Small Boards govern the proceedings of the City Commission, in that order.

Additionally:

- Members may remain seated while making motions or speaking.
- There is no limit to the number of times a member may speak to a debatable question.
- ~~Motions to close or limit debate are not to be permitted.~~
- Informal discussion of a subject is permitted while no motion is pending.
- The chair need not rise while putting questions to a vote.
- The chair must relinquish the chair to make a motion or amend a motion.
- The chair may, without leaving the chair, speak in informal discussions, participate in debate of a motion, second a motion or amendment to a motion and must vote on all questions.

7.3. Order of Precedence of Motions. The following motions shall have priority in the order indicated:

1. Adjourn (when privileged) - See notes 1 and 2
2. Take a recess (when privileged) - See notes 1 and 3
3. Raise a question of privilege
4. Lay on the table
5. Previous question - See note 5
6. Limit or extend limits of debate - See notes 3 and 5
7. Postpone to a certain time - See note 3
8. Commit or refer - See note 3
9. Amend - See notes 3 and 4

- 10. Postpone indefinitely
- 11. Main motion - See note 3

Note 1: The first two motions are not always privileged. To adjourn shall lose its privileged character and be a main motion if in any way qualified. To take a recess shall be privileged only when other business is pending.

Note 2: A motion to adjourn is not in order: (1) when repeated without intervening business or discussion; (2) when made as an interruption of a member while speaking; (3) while a vote is being taken.

Note 3: Can be amended - others cannot be amended.

Note 4: A motion to amend shall be non-debatable when the question to be amended is non-debatable.

Note 5: Two-thirds vote of members present required.

7.4. Reconsideration.

(a) A motion to reconsider any action of the City Commission may be made, seconded, and voted on not later than the next succeeding voting agenda meeting of the City Commission. If reconsideration of the Commission action has not been posted on the Commission agenda for the meeting at which the motion to reconsider is made, however, actual reconsideration of the item must be delayed until the next voting agenda meeting after the posting requirements of the Sunshine Law are met.

(b) A motion to reconsider an action of the City Commission may only be made by a member who voted with the prevailing side. It can be seconded by any member. No question shall be twice reconsidered except by unanimous vote of the City Commission, except that action relating to any contract may be reconsidered at any time before the final execution thereof.

7.5. The Previous Question (Calling the Question). When the previous question is moved and seconded, it shall be put as follows: "Shall the main question be considered now?" There shall be no further amendment or debate, but pending amendments shall be put in their order before the main question. If the motion for the previous question is lost, the main question remains before the City Commission. An affirmative vote of two-thirds of the City Commission members present shall be required to approve the previous question. (To demand the previous question is equivalent in effect to moving "that debate now cease, and the City Commission immediately proceed to vote on the pending motion." In practice, this is done with the phrase "Call for the Question," or by simply saying "Question.")

7.6. Withdrawal of Motions. A motion may be withdrawn, or modified, by its mover without asking permission until the motion has been restated by the Mayor. If the mover modifies the motion, the seconder may withdraw the second. After the question has been restated, the mover shall neither withdraw it nor modify it without the consent of the City Commission.

7.7. Amendments to Motions. A main motion may be amended by any member by moving to amend the motion by either:

- 1) inserting or adding words;
- 2) striking (deleting) consecutive words; or
- 3) striking and inserting new language.

In making the motion to amend the member specifies the location for the deletions and/or insertions. The amendment must relate to the subject of the motion it is amending. A motion to amend may be amended. Any member may move to amend a primary amendment with a secondary amendment. Primary and secondary amendments require a second and a majority vote to pass.

7.8 Suspension of Rules. Subject only to the limitations imposed by the City Charter and state law, any of the foregoing rules may be suspended for the meeting then in session by unanimous vote of the City Commission.

Chip Ross, City Commissioner

June 2024 – Rules of Procedure Public Comment

Proposal

Amend sections 2.9 and 6.1 to improve public participation.

Section 2. MEETINGS

2.9 Public Comment Regarding items not on the agenda or consent agenda will occur after Proclamations and Presentations and before the Consent agenda.

If more than ten speakers have signed up for this segment then the Mayor has the discretion to continue the segment to the end of the meeting.

Section 6 – AGENDA AND PUBLIC SPEAKING

6.1. Citizen Speakers. At City Commission regular meetings, a person may address the City Commission concerning voting items on the agenda or may speak during the portion of the agenda providing for citizen and non-citizen speakers to speak on items not on the agenda in accordance with the following rules:

(d) Time Limits for Speaking about Items not on the Agenda. The City Commission will provide an opportunity for citizens to present concerns or address issues that are not matters for consideration listed on a posted meeting agenda during the portion of the agenda providing for citizen and non-citizen comments at regular City Commission meetings, subject to the following rules:

1. Each speaker may speak only once, and the length of time a person will be allowed to speak during the open citizen or non-citizen comment is (3) Three minutes. If a large number of speakers register for the open comment portion of the agenda, however, the Mayor may, with the concurrence of a majority of the City Commission, impose more restrictive time limits in order to allow the maximum number of persons to speak.

2. Instead of commenting on an item not on the agenda, a speaker may ask one question of any City Commissioner and have the opportunity for one follow-up question.

3. The order in which speakers will be called will be determined by the Mayor.

Purpose

Improve public participation

Rational

Multiple constituents have requested to have public comment returned to the beginning of the meeting.

The proposed changes also allows constituents in a public forum to ask questions and get answers, concerning matters of interest to them.

CITY COMMISSION AGENDA ITEM
City of Fernandina Beach



SUBJECT: Discussion
City Commission - Town Hall Meetings

ITEM TYPE: Discussion

REQUESTED ACTION:

SYNOPSIS: Consider conducting City Commission Town Hall meetings on the third Tuesday of each month. If approved, the Town Hall meetings will not occur during the months that the City Commission meets as the Community Redevelopment Area, which is quarterly on the third Tuesday: January, April, July and October.

This item is placed on the agenda at the request of the City Commission following discussion at their May 21, 2024, Regular Meeting.

FISCAL IMPACT: N/A

CITY ATTORNEY COMMENTS:

CITY MANAGER RECOMMENDATION(S): At the pleasure of the City Commission.

Kim Briley, Deputy City Clerk	5/23/2024
Charles George, Interim City Manager	5/23/2024
Tammi E. Bach, City Attorney	5/24/2024

Caroline Best

Date: May 23, 2024

Submitted By: Caroline Best, City Clerk

COMMISSION ACTION:

Chip Ross, City Commissioner

June 2024

Proposal

City Commission Host monthly Town Hall type meetings to involve the public in discussion about City operations and projects and take questions and feedback from attendees.

Frequency and Duration

Scheduled prior to the second City Commission meeting each month. The City Workshop meeting and / or CRA meeting would occur prior to the first monthly City Commission meeting, All meetings prior to the City Commission meeting would be scheduled to last up to an hour.

Purpose

An additional way for elected officials to communicate directly with constituents and address any questions or issues that they have. The forum would allow open public discussion between Citizens and Commissioners.

Inspired by Representative Aaron Bean's Town Hall Meetings

“Keystone Heights, FL—U.S. Congressman Aaron Bean (FL-04) held an in-person town hall at Keystone Heights City Hall in Clay County. This town hall is part of Congressman Bean's initiative to involve the public in discussion about ongoing legislative efforts and take questions and feedback from attendees in real time.” Press Release