



AGENDA
FERNANDINA BEACH CITY COMMISSION
REGULAR MEETING
AUGUST 21, 2024
6:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE / INVOCATION

Invocation by Reverend Bernard Thompson of New Zion Missionary Baptist Church.

4. PROCLAMATION

- 4.1 PROCLAMATION - 9TH ANNUAL "TERRY KELLY SKATE JAM"** - *In recognition of the Friends of Fernandina Skate Park's 9th Annual Terry Kelly Skate Jam. Friends of Fernandina Skate Park President Waldemar Borrero, Vice President Kenny Pinson, Treasurer Mike Nichols, Secretary Alex Johnston, Event Manager Tiffinnie Taylor, Vendor Coordinator Tori Lancaster, Music Coordinator Jenn Burns, and Sponsorship Coordinator Melissa Oliver will be in attendance to accept.*

5. RESOLUTIONS

- 5.1 MAIN BEACH SKATE PARK RENAMING - RESOLUTION 2024-147** RECOGNIZING MS. POE PINSON'S 2024 OLYMPIC SKATEBOARDING ACHIEVEMENT BY RENAMING THE MAIN BEACH SKATE PARK THE "POE PINSON SKATE PARK"; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves renaming the Main Beach Skate Park the "Poe Pinson Skate Park" in recognition of Ms. Pinson's 2024 Olympic Skateboard 5th Place achievement.*
- 5.2 BUDGET TRANSFER - PARKS AND RECREATION - RESOLUTION 2024-148** APPROVING A PARKS AND RECREATION BUDGET TRANSFER FOR THE ATLANTIC AVENUE RECREATION CENTER POOL COMPLEX MEN'S RESTROOM AND LOCKER ROOM RENOVATIONS IN FISCAL YEAR 2023/2024; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approving a Parks and Recreation budget transfer for the Atlantic Avenue Recreation Center pool complex men's restroom and locker room renovations in the amount of \$120,000 from the Capital Improvements Fund Recreation account, 3007200 56300 into Project #24052.*
- 5.3 PROPOSAL APPROVAL AND BUDGET TRANSFER - HUBBARD CONSTRUCTION COMPANY - RESOLUTION 2024-149** APPROVING A PROPOSAL FROM ATLANTIC COAST ASPHALT, A DIVISION OF HUBBARD CONSTRUCTION COMPANY, FOR THE NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS FUNDED PECK CENTER CHARLES EUGENE RICHIO FIELD MULTI-USE TRACK PROJECT AND APPROVING A BUDGET TRANSFER; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the proposal from Hubbard Construction Company for the Nassau County Board of County Commissioners funded Peck Center Charles Eugene Richio Field multi-use track project, in an*

amount not to exceed \$40,969.05 and a budget transfer for surviving expenses.

- 5.4 **PROPOSAL APPROVAL AND BUDGET TRANSFER - ALLIANT ENGINEERING, INC. -** RESOLUTION 2024-150 APPROVING A PROPOSAL FROM ALLIANT ENGINEERING, INC. FOR ENGINEERING, DESIGN, AND PROJECT MANAGEMENT OF THE UPGRADES AND RELOCATION OF THE CITY'S SANITARY SEWER LIFT STATIONS #3 AND #18; APPROVING A BUDGET TRANSFER; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a proposal from Alliant Engineering, Inc. for engineering, design, and project management of the upgrades and relocation of Lift Stations #3 and #18, in the amount of \$106,390, and a budget transfer in the amount of \$15,800.00, to cover costs.*
- 5.5 **CHANGE ORDER APPROVAL - AT&T SOUTHEAST -** RESOLUTION 2024-151 APPROVING A BELLSOUTH TELECOMMUNICATIONS, LLC. D/B/A AT&T SOUTHEAST AGREEMENT CHANGE ORDER TO RELOCATE CABLE LINES FROM SEVERAL FLORIDA PUBLIC UTILITIES UTILITY POLES ON AIRPORT ROAD ADJACENT TO THE NEW FIRE STATION; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves the change order from AT&T for the relocation of their telecommunications lines on Airport Road, in the amount of \$17,604.98.*
- 5.6 **BUDGET TRANSFER - PLANNING AND CONSERVATION -** RESOLUTION 2024-152 APPROVING A PLANNING AND CONSERVATION DEPARTMENT BUDGET TRANSFER IN FISCAL YEAR 2023-2024; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves reallocating \$50,000 from the Planning and Conservation Salaries account, 0011500 51200 into the Professional Services account, 0011500 53100 to facilitate the completion of a downtown traffic circulation and parking assessment and update to the Community Redevelopment Area Plan.*
- 5.7 **AWARD OF ITB 24-19 AND BUDGET TRANSFER - ELECTRO-MECHANIC INDUSTRIES, INC. D/B/A VERMANA -** RESOLUTION 2024-153 AWARDED INVITATION TO BID (ITB) 24-19 TO ELECTRO-MECHANIC INDUSTRIES, INC. DBA VERMANA FOR THE DR. MARTIN LUTHER KING, JR. RECREATION CENTER POOL RESURFACING; APPROVING A BUDGET TRANSFER; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Awards ITB 2024-19 to Electro-Mechanic Industries, Inc. D/B/A Vermana for resurfacing the Dr. Martin Luther King, Jr. Recreation Center Pool in the amount of \$77,035.25, and approving a budget transfer, in the amount of \$48,000.00 for Project #24021.*
- 5.8 **FRANCHISE AGREEMENT - FERNANDINA BEACH MARKET PLACE -** RESOLUTION 2024-154 APPROVING A NEW FIVE-YEAR FRANCHISE AGREEMENT WITH HARRELL LAND, LLC D/B/A FERNANDINA BEACH MARKET PLACE; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Approves a new five-year agreement with the current Saturday Farmers Market on 7th Street.*

6. ORDINANCE - FIRST READING

- 6.1 **(Legislative) FUTURE LAND USE MAP AMENDMENTS - LOTS 2 AND 3, BLOCK 288 GUM STREET -** ORDINANCE 2024-12 ASSIGNING A FUTURE LAND USE MAP CATEGORY OF CONSERVATION (CON) FOR 0.46 ACRES OF LAND LOCATED AT LOTS 2 AND 3, BLOCK 288 GUM STREET TOTALING APPROXIMATELY 0.46 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Land Use Category from Medium Density Residential (MDR)/Industrial (IND) to Conservation (CON) for property located at Lots 2 and 3, Block 288 Gum Street.*
- 6.2 **(Quasi-Judicial) ZONING MAP AMENDMENT - LOTS 2 AND 3, BLOCK 288 GUM STREET -** ORDINANCE 2024-13 ASSIGNING A ZONING MAP CATEGORY OF CONSERVATION (CON) FOR PROPERTY LOCATED AT LOTS 2 AND 3, BLOCK 288 GUM STREET, TOTALING

APPROXIMATELY 0.46 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Zoning from Medium Density Residential (R-2)/ Industrial (I-1) to Conservation (CON) for property at Lots 2 and 3, Block 288 Gum Street.*

- 6.3 **(Legislative) FUTURE LAND USE MAP AMENDMENT - LOTS 14 AND 15, BLOCK 2 SADLER ROAD** - ORDINANCE 2024-14 ASSIGNING A FUTURE LAND USE MAP CATEGORY OF CONSERVATION (CON) FOR CITY OWNED PROPERTY LOCATED ON PORTIONS OF LOTS 14 AND 15 BLOCK 2, SADLER ROAD, TOTALING APPROXIMATELY 0.57 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Land Use Category from Medium Density Residential (MDR) to Conservation (CON) for City-owned property at Lots 14 and 15, Block 2 at Sadler Road.*
- 6.4 **(Quasi-Judicial) ZONING MAP AMENDMENT - LOTS 14 AND 15, BLOCK 2 SADLER ROAD** - ORDINANCE 2024-15 ASSIGNING A ZONING MAP CATEGORY OF CONSERVATION (CON) FOR CITY OWNED PROPERTY LOCATED AT LOTS 14 AND 15, BLOCK 2 SADLER ROAD, TOTALING APPROXIMATELY 0.57 ACRES OF LAND; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Requests a change in Zoning from Medium Density Residential (R-2) with PUD to Conservation (CON) for City-owned property at Lots 14 and 15, Block 2 Sadler Road.*
- 6.5 **LAND DEVELOPMENT CODE (LDC) TEXT AMENDMENT - VEHICULAR ACCESS REQUIREMENTS** - ORDINANCE 2024-16 AMENDING THE LAND DEVELOPMENT CODE SECTION 4.04.02 (E.) STANDARDS FOR SUBDIVISIONS GENERAL REQUIREMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Request to amend LDC Section 4.04.02 (E) Standards for Subdivisions General Requirements to adjust vehicular access requirements to be consistent with standards established for Nassau County.*
- 6.6 **MASTER FEE SCHEDULE** - ORDINANCE 2024-17 ESTABLISHING AND AMENDING FEES FOR THE AIRPORT, BUILDING, BUSINESS SERVICES, CODE ENFORCEMENT, CEMETERY, CITY CLERK'S OFFICE, CITY MANAGER'S OFFICE, FIRE, GOLF COURSE, MARINA, PARKS AND RECREATION, PLANNING AND CONSERVATION, POLICE, SANITATION, STORMWATER, STREETS, WASTEWATER, WATER, AND IMPACT FEES, EXCLUDING WATER AND SEWER IMPACT FEES FOR FY 2023/2024; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *Synopsis: Establishes the FY 2024-2025 Master Fee Schedule.*

7. **PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
8. **INTERIM CITY MANAGER REPORTS**
9. **CITY ATTORNEY REPORTS**
10. **CITY CLERK REPORTS**
11. **MAYOR/COMMISSIONER COMMENTS**
12. **ADJOURNMENT**

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A "REQUEST TO SPEAK" FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.

- THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
- ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
- THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
- SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
- MULTI-MEDIA PRESENTATIONS MUST BE SUBMITTED TO THE CITY CLERK NO LATER THAN THE FRIDAY BEFORE THE MEETING.
- FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
- DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
- PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
- *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
- AT THE DISCRETION OF THE MAYOR, A RECESS MAY BE SCHEDULED EVERY NINETY MINUTES.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).