



**AGENDA
COMMUNITY REDEVELOPMENT AGENCY MEETING
JANUARY 15, 2025
3:30 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MEETING MINUTES**
 - 4.1 DECEMBER 4, 2025, MEETING MINUTES**
- 5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**
- 6. DISCUSSION**
 - 6.1 BRETT'S WATERWAY CAFE**
 - 6.2 CRA EXECUTIVE BOARD PRESENTATION**
 - 6.3 FRONT STREET FENCE - ALACHUA TO BROOME**
- 7. PROJECT UPDATE**
- 8. ADJOURNMENT**
- 9. NEXT MEETING DATE FEBRUARY 5, 2025**

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).



AGENDA
COMMUNITY REDEVELOPMENT AGENCY ADVISORY
BOARD REGULAR MEETING
DECEMBER 4, 2024
5:00 PM
CITY HALL
COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. **CALL TO ORDER** – The meeting was called to order at 5:00 PM.

2. **ROLL CALL**

MEMBERS PRESENT

Lisa Finkelstein
Eric Bartelt
Kelly Purko
Jenny Schaffer

David Cook, Jr.
Greg Roland

OTHERS PRESENT:

Jacob Platt & Jeremiah Glisson, City Staff

3. **PLEDGE OF ALLEGIANCE**

4. **UPCOMING TASKS**

Chair Finkelstein reminded Board Members of a presentation that was put together for the October CRA Executive Board. The CRA Executive Board opted to have a presentation by the consulting Engineer Firm Kimley-Horn for an update on the Waterfront Resiliency Project.

Staff provided a brief update on the previous tasks the Board had worked on since being reinstated. Those included the Objectives and Strategies update, parking recommendations for west of Front Street, park space in Lots C & D, and Alachua Street.

Member Roland brought up the discussion about parking opportunities at 115 S. 2nd Street. This item will be included on the upcoming task list for further discussion with the new City Commission.

There was a discussion about Alachua Street. Staff provided a brief update on the railroad surface and FPU's work with the overhead to underground conversion of the powerlines.

Member Bartelt brought up the Waterfront Park and asked if the Board should still be reviewing and making recommendations on the plans, particularly the pétanque courts. Deputy City Manager Glisson provided an update that the City Commission will workshop the park plans, Brett's, resiliency wall, and other waterfront items at upcoming meetings.

Deputy City Manager Glisson suggested that recommendations for Brett's potential replacement would be a helpful item for the CRAAB to focus on.

Member Roland brought up Charlie George's presentation on an open-air pavilion to replace Brett's and how well that was received by the Board. Deputy City Manager Glisson stated that it was both well received by the City Commission at the time and online.

Member Schaffer suggested that the Board should recommend two or three options for the replacement. Member Bartelt stated that there are options for income generating and non-income ideas.

Member Cook talked about the complex logistics of tearing down and replacing Brett's. There was further discussion about how access to the marina is tied to the boardwalks that surround Brett's.

There was discussion about the potential to move Atlantic Seafood towards Centre Street and leave the area near the boat ramp open.

Member Bartelt reminded the Board about the previous discussions about Parking Lots A & B and how the discussion about the replacement for Brett's should also include parking lot improvements.

Chair Finkelstein asked staff to review the Land Development Code for potential restrictions.

The Board went back to the upcoming presentation. Deputy City Manager Glisson suggested adding the boat ramp to the upcoming task list. Member Bartlet talked through a concept that he had for the extension of the current resiliency wall to the boat ramp. Member Cook explained the logistics of using the current boat ramp and how it could be improved.

There was a discussion about the Osteen Simmons Property.

5. PROJECT UPDATE

City Staff provided a brief project update. The bids for the civil side of the waterfront park have been received and the bid for the horizontal components is set to open on December 20th.

Alachua Street is set to start construction on December 9th, the first component is the railroad surface.

6. ELECTION OF CHAIR & VICE-CHAIR

Member Roland nominated Chair Finkelstein for Chair and Member Cook as Vice-Chair, seconded by Member Schaffer, all moved in favor.

7. ADJOURNMENT

8. NEXT MEETING DATE JANUARY 8, 2025

Jacob Platt, Recording Secretary

Lisa Finkelstein, Chair

CRA
January 21st
Meeting



Previous Tasks

- œ Past three years
 - œ Reviewed the Objective and Strategies
 - œ Parking recommendations west of Front Street
 - œ Park space in Parking Lot C & D
 - œ Alachua Street

Upcoming Tasks

- ☞ Brett's Waterway Café Replacement
- ☞ Parking Lot A & B
- ☞ Resiliency wall - \$2m State appropriation
- ☞ Atlantic Seafood
- ☞ \$101 North Front Street
- ☞ Boat Ramp
- ☞ North 2nd Street
- ☞ 115 S. 2nd Street – Parking Opportunity
- ☞ Osteen Simmons Property



FENCE PROPOSAL

Number 2024-

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<https://www.facebook.com/maecontracting20>

From: M.A.E CONTRACTING, LLC
542749 US HWY 1
Callahan, FL 32011
904-507-2632

Date: 12/19/2024
Attn: Scott Mikelson

PROPOSAL SUBMITTED TO:

Name: City of Fernandina Beach Job: Alachua Fence
Phone: 904-310-3374 Email: smikelson@fbfl.org
Street: 2500 Atlantic Avenue City: Fernandina Beach
State: FL Zip: 32034

M.A.E Contracting, LLC proposes to furnish all materials and perform all labor necessary to complete the following:

1.	Provide and install 424' of 4' 3-rail press point aluminum fence
2.	Provide and install (3) custom columns to match existing
3.	
4.	
5.	Total
	\$21,614.00

All the work is to be completed in a substantial and workmanlike manner for the sum of **TWENTY-ONE THOUSAND SIX HUNDRED FOURTEEN DOLLARS AND 00/100 CENTS** (\$21,614.00).

Any alterations or deviation from the above specifications involving extra cost of material or labor will be executed upon written order for same and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

Authorized Signature *Michael Ethridge*
Michael Ethridge/904-866-8477

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which **(SIGNED)** agrees to pay the amount mentioned in said proposal and according to the terms thereof.

SIGNATURE _____ DATE _____

By the execution of this document, Buyer acknowledges that he/she has read and understands the terms and conditions set forth. Seller shall not be responsible for, and Buyer shall hold harmless M.A.E Contracting, LLC from any and all damages or liabilities resulting from any cut or damaged lines including, but not limited to, gas, water, sprinkler, electric, telephone, fiber optic, cable. Buyer shall comply with all applicable statutes and codes relating to the location of utility lines.

_____ (Customer Initial)

Unless otherwise agreed upon by the Seller and Buyer, the buyer acknowledges that he/she is responsible for any and all Plans, Surveys, Permits, and any other necessary services outside of the scope of work that is described and agreed upon in this document. _____ (Customer Initial)