



**AGENDA
HISTORIC DISTRICT COUNCIL
REGULAR MEETING
MARCH 20, 2025
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MEETING MINUTES**
 - 3.1 Approval of Minutes for the Workshop Meeting of February 26, 2025.
 - 3.2 Approval of Minutes for the Regular Meeting of February 20, 2025
- 4. NEW BUSINESS**
 - 4.1 HDC 2025-0001 - LAUREN KELLY, AGENT FOR OLD TOWN PROPERTIES, LOT 7 BLOCK 5 SAN FERNANDO STREET**
FINAL Certificate of Approval (COA) to construct an addition to the rear of an existing single family residence. (*Quasi-Judicial*).
 - 4.2 HDC 2025-0002 - MICHAEL STAUFFER ARCHITECT, AGENT FOR TODD AND SOODI BROWN, 30 S. 3RD STREET**
CONCEPTUAL Certificate of Approval (COA) to demolish the existing garage, construct a new two-story garage and ADU, install a new fence, and install a paver driveway and walkways. (*Quasi-Judicial*).
 - 4.3 HDC 2025-0003 - MICHAEL STAUFFER ARCHITECT, AGENT FOR TODD AND SOODI BROWN, 30 S. 3RD STREET**
FINAL Certificate of Approval (COA) to construct an in-ground swimming pool with a paver deck and patio, to replace an existing fence with a new fence, and to install new front porch steps. (*Quasi-Judicial*).
 - 4.4 HDC 2025-0004 - STEPHANIE SPATOLA, AGENT FOR BROWN FAMILY REVOCABLE LIVING TRUST, 913 WHITE STREET**
CONCEPTUAL Certificate of Approval (COA) to add another bedroom and bathroom to the existing second-floor space and to increase the side porch by 133 sq.ft. (*Quasi-Judicial*).
 - 4.5 HDC 2025-0005 - MARVIN AND AGNES SWAILS, 502 BROOME STREET**
FINAL Certificate of Approval (COA) to construct a 13'x13' pergola with a paver base. (*Quasi-Judicial*).
- 5. BOARD BUSINESS**

- 5.1 **Reconsideration: LDC Amendment to Section 9.03.00 - Establishing the Historic District Council Membership to seven (7) Voting Members and eliminating the Alternate Status.**
This request was added by Chair Filkoff following the board discussion from the February 20, 2025 meeting.

- 5.2 **Follow-up Discussion:**
- Reviewing and Revising the HDC Window Survey Requirements and Standards
- Providing policy direction for staff

6. STAFF REPORT

- 6.1 **Update:** Peck Center National Register of Historic Places Nomination
6.2 Staff Certificates of Approval - February 2025

7. PUBLIC COMMENT

8. ADJOURNMENT

THE NEXT HDC REGULAR MEETING IS SCHEDULED FOR THURSDAY, APRIL 17, 2025 AT 5PM.

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired). All interested parties may appear at said meeting and be heard as to the advisability of any action, which may be considered with respect to such matter. For information regarding this matter, please contact the Planning Department (904) 310-3135.