



**AGENDA  
TECHNICAL REVIEW COMMITTEE  
REGULAR MEETING  
MAY 8, 2025  
10:00 AM  
CITY HALL COMMISSION CHAMBERS  
204 ASH STREET  
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES**
  - 4.1 Approval of Minutes for the Regular Meeting of March 27, 2025.
- 5. FIRST STEP REVIEWS (PRE-APPLICATION ITEMS)**
  - 5.1 **57 S. Fletcher Avenue - C-1**  
Construction of a two (2) 3-story hotels, one hotel villa, and parking lots  
Cody Smith/Halff
  - 5.2 **1505 S. 15<sup>th</sup> Street – C-1**  
Construction of 3 commercial buildings: 2 medical office buildings and 1 retail building.  
Matthew Lahti / Gulfstream Design Group
  - 5.3 **1880 S. 14<sup>th</sup> Street, Ste. 101 – C-1 w/PUD**  
Change of use to a hair salon.  
Ben Freeman
  - 5.4 **1200 Elm Street - REC**  
MLK Elm Street Softball Field upgrades.  
Asa Gillette / Gillette & Associates, Inc.
  - 5.5 **303 Calhoun Street – R-2**  
Renovating existing St. Peter Claver Church building from residential use to assembly use.  
Jose Miranda / Miranda Architects
  - 5.6 **2376 Shannon Road – I-1**  
Expansion of existing building to provide additional warehouse storage.  
Jeff Paul / Tacy Medical, Inc.
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**
- 8. DEVELOPMENT INQUIRIES FROM APPLICANTS NOT ON THE AGENDA - DISCUSSION ONLY,**

**NO ACTION TO BE TAKEN.**

**9. COMMITTEE BUSINESS**

**10. ADJOURNMENT**

**NEXT REGULAR TRC MEETING IS SCHEDULED FOR MAY 22, 2025.**

Persons with disabilities requiring accommodations in order to participate in this program or activity should contact 310-3115, TTY 711, or through the Florida Relay Services at 1-800-955-8771 (TTY number for all City offices) at least 24 hours in advance to request such accommodations.