



AGENDA
CODE ENFORCEMENT & APPEALS BOARD HEARING
NOVEMBER 6, 2025
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034

1. **CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
 - 3.1 The minutes from the August 7, 2025 hearing are presented for approval.
4. **OLD BUSINESS**
5. **NEW BUSINESS**
 - 5.1 **DONNA J. MITCHELL LIVING TRUST PURPLE CREEK LLC, 608 N. 14TH STREET, CASE 2025-0571.** Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-117 Exterior Structure (Maintenance). *Requesting Board determination of the case.*
6. **BOARD BUSINESS**
7. **ADJOURNMENT**

"Quasi-Judicial" signifies that the proceeding must adhere to Quasi-Judicial hearing protocols as outlined by the City Commission's procedures and Florida Statutes.

All members of the public are encouraged to attend and express their views. Individuals who do not speak English fluently may request language or sign interpreters at least ten (10) working days before the meeting. Persons with disabilities needing accommodation to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 for the hearing or speech impaired.

For inquiries regarding this matter, please reach out to the Code Enforcement Department at (904) 310-3440. Should any individual wish to challenge a decision made by the Code Enforcement & Appeals Board concerning any matter discussed during the meeting, they must ensure that a precise record of the proceedings is generated. This record should encompass the testimonies and evidence crucial for the appeal process.



**AGENDA
CODE ENFORCEMENT & APPEALS BOARD HEARING
AUGUST 7, 2025
5:00 PM
CITY HALL COMMISSION CHAMBERS
204 ASH STREET
FERNANDINA BEACH, FL 32034**

1. CALL TO ORDER 5:05 PM

ROLL CALL / DETERMINATION OF A QUORUM

BOARD MEMBERS PRESENT:

Nicole Kresse
Bernard Thompson
Frank Postma
Mark Finkelstein
Andy Fotiades (VC)
Ralph Stines (Chair)

CITY STAFF PRESENT:

Crystal Rimes (Board Secretary)
George Wells (Code Enforcement Officer) (Officer Wells)
Michelle Forstrom (Code Enforcement Director)
Theresa Prince (City Attorney)
Walter Sturges (Police Officer)

2. PLEDGE OF ALLEGIANCE & PRAYER

3. APPROVAL OF MINUTES

3.1 The minutes from the July 3, 2025, hearing are presented for approval.

A motion was made by Member Thompson and seconded by Member Kresse to approve July 3, 2025, Code Enforcement and Appeals Board minutes with one correction: removal of second motion recorded under item 5.1 motion. Motion passed with unanimous roll call vote.

Chair Stines asked if there were any changes to the agenda.

Officer Wells announced the items numbers 5.1, 5.2 and 5.3 were removed.

City Attorney Prince explained that item 5.1 was withdrawn after staff discovered that the property owner of record is deceased and the property had been placed in a trust. Further research will be conducted.

Chair Stines introduced and welcomed the new City Attorney, Ms. Theresa Prince. Attorney Prince provided an overview of the quasi-judicial proceedings. City Attorney Prince hopes to adopt new quasi-judicial proceedings for the board that will limit each side to ten (10) minutes and rebuttal to five (5) minutes for each presentation, offering guidelines for the board to consider.

Board Secretary, Rimes, administered the oath to all individuals intending to provide testimony.

4. **OLD BUSINESS**

5. **NEW BUSINESS**

- 5.1 **LEANN HERNDON, 303 S. 16TH ST, CASE 2025-0347.** Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-116 Duty to Maintain Property and 42-117 Exterior Structure (Maintenance). *Requesting Board determination of the case.*

Officer Wells announced this will be removed from the August 7, 2025 agenda. This case began back in January 2025, but the Code Enforcement Department learned the owner has been deceased for five months.

Attorney Prince announced that the City had recently learned about the owners' decease and that the property had been put into an estate. The certified return receipt was signed, and it appears it may be the daughter of Ms. Herndon. This did not appear in the public records until recently.

- 5.2 **THREE STAR SALOON LLC, 213 CENTRE ST, CASE 2025-0452.** Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-116 Duty to Maintain Property and 42-117 Exterior Structure (Maintenance). *Requesting Board determination of the case.*

Officer Wells announced this case is being removed from the agenda.

- 5.3 **JAMES SCHAFFER - SUMMER HOUSE REALTY LLC, 101 N 2ND ST, CASE 2025-0448.** Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-116 Duty to Maintain Property and 42-117 Exterior Structure (Maintenance). *Requesting Board determination of the case.*

Officer Wells announced this case is being removed from the agenda.

Recording Secretary, Mrs. Rimes announced: "Please note that item 5.3 was removed from the agenda after publication due to a scrivener's error discovered in the case file. The property owner was incorrectly listed as 'JAMES SCHAFFER – SUMMER HOUSE REALTY'; the correct owner is 'I P HOLDINGS GROUP LLC.' This error was identified after the agenda was published."

- 5.4 **LIU'S FAMILY LLC, 816 S 8TH ST, CASE 2025-0407.** Violation(s) of the City of Fernandina Beach Code of Ordinances exist: Section 42-117 Exterior Structure (Maintenance) and 42-119 Rubbish and Garbage. *Requesting Board determination of the case.*

Code Enforcement, Officer Wells, presented evidence and testimony and recounted the history of this case. The case began on April 8, 2025 when the Code Enforcement department received a complaint about the dumpster enclosure. Second Inspection was conducted on May 8, 2025 which prompted a NOV/NOH letter to be mailed certified to the property owner given an additional thirty (30) days to come into compliance, this returned signed by the owner on June 20, 2025. After inspections on July 7, 2025 and July 31, 2025 were conducted, both revealed the property remained in violation.

The City recommends a motion to be made to find the respondent in violation of Code of Ordinances, Section: 42-117 Exterior Structure (Maintenance) and 42-119 Rubbish and Garbage giving the owner thirty (30) additional days to come into compliance by September 6, 2025. The City recommends a motion to be made that all administration fees be paid by the Respondent

and a fine of \$ 100.00 per day per violation to begin on September 7, 2025, if not in compliance by September 6, 2025. City rest.

Mr. Brian Liu, 816 S 8th St., owner of A1A Food Mart., approached the podium. Mr. Liu visited the Planning Department on August 7, 2025 and now has a plan to make the repairs of the dumpster enclosures and feels he can get this done within a reasonable time frame. Mr. Liu announced that he will apply for a non-structural permit on August 7, 2025. Mr. Liu would like to get it done before the thirty (30) days' timeframes to avoid any issues.

Michelle Forstrom, City of Fernandina Beach, announced that she will make calls this week and requests to rush this permit.

City Attorney Prince announced that you will need to submit a survey when you apply for a permit. During the process, it will walk the property owners through what is required during the application.

Member Kresse announced to Mr. Liu that she recommends for him to document the permitting process and if something delays the permit that is outside of the respondent's control, keep records. Member Kresse asked Officer Wells about the \$100 fine recommendation, being that this is typically higher than the normal recommendation. Officer Wells responded that this is the standard for commercial properties.

Chair Stines asked if there were any additional questions before they closed the public hearing for board deliberation.

Mr. Brian Liu requested clarification from the board regarding city-wide standards for Code Enforcement and the following: dumpster enclosures, the complaint process on dumpster enclosures, new businesses and how compliance is enforcement with dumpster enclosures, selective enforcement, dumpster enclosure audit(s) and compliance.

Michelle Forstrom, Code Enforcement Director, City of Fernandina Beach. In 20220 the Code Enforcement department completed an audit of all of the dumpsters; this was brought to the City Manager at the time (Mr. Dale Martin) and the past commissioners. Ms. Forstrom was instructed not to proactively enforce dumpster enclosures but was able to respond to complaints and during Local Business Tax Receipts inspections. Code Enforcement addresses the complaint that Mr. Liu submitted about the food mart on Beech and 14th and City dumpsters. Ms. Forstrom will also speak with the new City Manager and new City Commission to determine the direction of the enforcement of dumpsters. All the complaints submitted by Mr. Liu to Mrs. Rimes are currently being addressed by Code Enforcement.

City Attorney Prince announced the policy of the license means the business is turning over. If a new business opens, this is when the City takes the opportunity to address compliance. This does not come off a selective enforcing to Mrs. Prince, just another way of addressing issues as they appear.

Chair Stines provided clarification of the board's role, being volunteers and residents of the city, deliberating on cases that gets brought before them, in hopes for equitable and fair enforcement to assist in maintaining the beauty of the community.

Chair Stines asked if there were any additional questions or comments before the public hearing is closed for deliberation. None announced.

Member Finkelstein announced having a concern with the completion being possible in thirty (30) days' time but is not in favor of including the fines beginning in thirty (30) days' time. Vice Chair Fotiades believes that half of this is under the control of the property owner, the second half is not. Member Kresse announced that splitting motions can complicate the administrative process.

Member Finkelstein, recommends not following the City's recommendation, allow thirty (30) additional days for compliance and see if it has had time to be addressed.

Start at 35:00 minutes

Member Postma's recommendation is to accept the City's recommendation and if the owner, Mr. Liu can demonstrate that he has made progress in obtaining a permit then the board can hold the fees in advance (after 30 days). It would then be in the power of the board to forgive the fines.

Member Postma made a motion to accept the City's recommendation that find the property is in violation of 42-117 Exterior Structure (maintenance) and 42-119 Rubbish and Garbage. ~~To show positive progress in obtaining the proper permits and complete the enclosure by September 7, 2025~~ ~~September 3, 2025, impose administrative fees.~~ **levy administrative fees and assess violation fines at the next Code Enforcement and Appeals Board Hearing.**

This motion was seconded by Member Thompson.

Member Kresse asked if it was possible to consider a compliance date of September 3, 2025, this will allow time to return and appear to the next scheduled Code Enforcement Hearing date.

Member Postma requested to amend his motion to September 3, 2025.

Member Kresse asked for clarification of the motion on the floor, are fines to be assessed and determined at the September 4, 2025, Code Enforcement and Appeals Board hearing?

Attorney Prince announced that legally, the City will have to notice the property that the case will be back on the agenda to determine that the fines will be assessed and at that point, the respondent can provide an update to the Board. The case would have to be continued and properly noticed to come back before the Board.

Member Kresse mentioned that the board can extend the time further than 30 days. Member Postma said he could withdraw his motion. Member Thompspon values Member Kresse's recommendation to properly notate and documenting the permitting process to the property owner, and Mr. Liu seems to understand what to do.

Chair Stines asked City Attorney Prince now that we have a motion that was seconded on the floor, how do we proceed? City Attorney Prince said if you would like to withdraw a motion, the person who seconded the motion would also have to withdraw. The cleanest way to complete this motion is to amend the motion to apply administrative fees and continue the case to the next hearing.

City Attorney Prince announced the motion on the floor “motion to levy the administrative fees, continue the case to the next meeting to determine fines” if that gets a second, then you can vote on that.

Ms. Forstrom asked if the property owner will have to return to the next hearing if the property is in compliance?

Attorney Prince that would be up to the City on an administrative level. If he ends up on the next agenda and complies, it can be pulled from the agenda.

Ms. Forstrom believes this will be done this weekend and she will do everything she can do to expedite the permit process for him She does not want to waste the respondents time returning if it’s not necessary.

Attorney Prince believes if they come into compliance, then it can be removed from the agenda, and he will not have to appear. Continuing it to the next hearing would be the way to go.

Member Postma made a motion to amend his original motion: to include the levying of administrative fees with the fines to be revisited at the next board hearing. Member Thompson seconded.

Board Secretary Rimes asked if the motion could be repeated. City Attorney Prince assisted “he moves to levy the administrative fees and continue the consideration of the fines to be paid by the owner to the next meeting”

FINAL MOTION:

A MOTION WAS MADE BY MEMBER POSTMA AND SECONDED BY MEMBER THOMPSON, TO FIND THE PROPERTY IS IN VIOLATION OF 42-117 EXTERIOR STRUCTURE (MAINTENANCE) AND 42-119 RUBBISH AND GARBAGE. LEVY ADMINISTRATIVE FEES AND ASSESS VIOLATION FINES AT THE NEXT CODE ENFORCEMENT AND APPEALS BOARD HEARING. MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE (SUMMARY: YES = 6).

6. BOARD BUSINESS

Code Enforcement Procedures;

James Schaffer

7. ADJOURNMENT

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accommodation to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 for the hearing or speech impaired.

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STAFF REPORT
Case # 2025-0571
City of Fernandina Beach Code Enforcement & Appeals Board
November 6, 2025

Violation Information

Owner Donna J Mitchell Living Trust
Purple Creek LLC
1852 Drury Rd
Fernandina Beach, FL 32034

Violation City of Fernandina Beach – Code of Ordinances,
Section: 42-117 Exterior Structure (Maintenance)

Location: 608 N 14TH ST

Summary and Background Information

September 3, 2025 – During a site inspection, I observed multiple tarps covering the roof of a multi-family residential structure at 608 N 14th Street. This condition constitutes a violation of Section 42-117, *Exterior Structure (Maintenance)*. Photographs were taken, and a case was opened.

September 4, 2025 – A certified Notice of Violation/Notice of Hearing (NOV/NOH) letter was mailed to the property owner, providing thirty (30) days to correct the violation on or before October 4, 2025.

September 6, 2025 - The respondent signed and received the certified NOV/NOH letter from Code Enforcement giving us proper service.

October 6, 2025 – A NOV/NOH inspection was conducted. The property remained in violation of Section 42-117.

October 29, 2025 – A Pre-agenda inspection was conducted, the property remains in violation of 42-117 and no building permits have been applied for or obtained.

October 30, 2025 – I spoke by phone with the property owner, Donna Mitchell, and the property manager, Buddy Hopkins. Code Enforcement advised that an extension could be granted if a roofing permit was obtained prior to the November 6, 2025, hearing date.

Conclusion: Multiple tarps are covering the roof, indicating that roof repairs have not been initiated. The structure is a multi-family dwelling located within C-1 (commercial) zoning district. The condition of the roof poses a risk of current/ongoing water intrusion, which may result in long-term structural deterioration and potential safety concerns for multiple occupants. The property owner had 36 days since the initial notice to obtain quotes or secure a roofing permit from the Building Department. As for the last inspection and phone conversation, no measurable progress has been made towards compliance. The property at 608 N 14th Street remains in violation of the City's Code of Ordinances, Section 42-117, *Exterior Structure (Maintenance)*, due to the failure to properly repair and maintain the roof.

Recommendation:

The City recommends a motion to be made to find the respondent in violation of Code of Ordinances, Section: 42-117, Exterior Structure (Maintenance), giving the owner thirty (30) additional days to come into compliance by December 6, 2025. The City also recommends a motion to be made that all administrative fees be paid by the Respondent and a violation fine of \$100 per day to begin on December 7, 2025, if the property is not in compliance.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "George Wells". The signature is stylized and cursive.

George Wells
Code Enforcement Officer



CITY OF FERNANDINA BEACH

George Wells

Code Enforcement Department
(904) 310-3440

Code Enforcement Officer
(904) 310-3442

**ADMINISTRATIVE FEES INCURRED FROM
608 N 14TH ST
AS OF 11/6/2025
CODE CASE #2025-0571**

<u>STAFF PERSONNEL OR ITEMS</u>	<u># OF UNITS OR HOURS</u>	<u>PRICE OR RATE PER HOUR</u>	<u>TOTAL</u>
Michelle Forstrom, Code Enforcement Director	1	\$44.99	\$44.99
George Wells, Code Enforcement Officer	3.5	\$34.06	\$119.21
Crystal Rimes, Code Enforcement Officer	3	\$29.61	\$88.83
Cheryl Carfagno, Administrative Coordinator/Board Secretary	1.5	\$27.03	\$40.55
Record Findings of Facts with the Clerk of Circuit Court of Nassau County	1	\$23.50	\$23.50
Certified letters mailed	1	\$10.44	\$10.44
First Class letters mailed	1	\$0.74	\$0.74

TOTAL ADMINISTRATIVE FEES DUE

\$328.26

****TOTAL AMOUNT DUE MUST BE PAID IN FULL TO CLOSE THIS CASE AND AVOID A LIEN ON THIS PROPERTY****



CODE ENFORCEMENT & APPEALS BOARD
NOTICE OF VIOLATION/NOTICE OF HEARING

September 4, 2025

Case Number: CODE-2025-0571

Cert. #: 9589 0710 5270 1049 2470 88

IN THE MATTER OF:

Donna J. Mitchell Living Trust
PURPLE CREEK LLC
1852 Drury Road
Fernandina Beach, FL 32034

PREMISES: 608 N. 14TH ST., FERNANDINA BEACH, FL 32034

The brief legal description of the real property upon which this violation occurred is: BLOCK 256
LOT 2 PT OR 2689/666 CITY OF FDNA BEACH

The Code Enforcement office of the City of Fernandina Beach is notifying you of alleged violation(s) of the City of Fernandina Beach Code of Ordinances and/or the City of Fernandina Beach Land Development Code and contends that the following violation(s) exist:

7.01.05 D Specific Parking Restriction for Boats and Trailers - Boats, boat trailers, utility trailers, and similar vehicles shall not be parked overnight in any zoning district except in an area specifically designated by this LDC for that purpose. Such vehicles, when unoccupied, may be parked or stored in a completely enclosed building, a carport attached to a principal building, or in a side or rear yard

Remove or relocate the utility trailer parked on the front yard to a side or rear yard behind the front line of the structure or inside an enclosed structure.

By 10/4/2025



42-117

Exterior Structure (Maintenance)

Repair or replace the roof to correct several roof leaks and remove the existing tarps on the roof. Apply and obtain any applicable building permits as required. By 10/4/2025

(These can be found on the City's website: www.fbfl.us/code).

If this office is not notified of compliance by you, this department will refer this matter to the Code Enforcement & Appeals Board for legal action at the date and time listed below.

DATE: November 6, 2025
TIME: 5:00 PM
LOCATION: City Commission Chambers, 204 Ash St

YOU HAVE THE RIGHT to appear before the Board at that time to answer and defend the allegations that you have violated the above cited provision(s) of the Code of Ordinances/Land Development Code.

If the Board finds that you are in violation, they will consider all appropriate actions required to bring the property into compliance, which may include, but is not limited to the recovery of fees, fines which may be imposed for the duration of the non-compliance (NOT TO EXCEED \$250.00 per day, per violation), and in some cases demolition.

Please be advised that the Rules of the Code Enforcement & Appeals Board and the Code of Ordinances of the City of Fernandina Beach govern the procedures of the Board.

PLEASE GOVERN YOUR SELF ACCORDINGLY.

If you have any questions, please feel free to contact me (please see my attached business card for contact information).

George Wells

Code Enforcement Officer



Hearing impaired or non-English speaking individuals may request a language or sign interpreter at least (10) ten working days prior to this hearing. Please contact the City Clerk's office at (904) 310-3115.



KEVIN J. LILLY, ASA, CFA
 Nassau County Property Appraiser
Consistent, Fair, Efficient

Parcel 00-00-31-1800-0256-0020

<https://search.ncpaf.com/parcel/31%2000%20000180002560020>
 608 N 14TH ST

Owners

MITCHELL DONNA J LIVING TRUST
 1852 DRURY ROAD
 FERNANDINA BEACH, FL 32034

Short Legal

BLOCK 256 LOT 2
 PT OR 2689/666
 CITY OF FDNA BEACH

Parcel Summary

Situs Address	608 N 14TH ST
Use Code	1200: STORE/OFFICE/RESID
Tax District	2: Fernandina
Acreage	.0000
Sector	18
Township	3N
Range	28
Subdivision	CTY OF FDNA BCH U/R
Exemptions	None

Certified Values

Sales Information

Sale Date	Book Page	Price	Instr	Qual	Imp	Grantor	Grantee
2023-07-01	2689/666	\$100	WD	U	I	PURPLE CREEK LLC	MITCHELL DONNA J LIVING TRUST
2011-07-07	1750/0132	\$100	WD	U	I	MITCHELL DONNA	PURPLE CREEK LLC
2011-07-07	1746/0996	\$100	WD	U	I	MITCHELL DONNA	PURPLE CREEK LLC
2011-05-31	1740/1301	\$100	WD	U	I	MITCHELL DONNA J	PURPLE CREEK LLC
2010-11-15	1707/1526	\$154,300	WD	U	I	HARDIN DONALD E	MITCHELL DONNA J
1995-08-15	0736/1206	\$6,000	QC	Q	I	HARDIN KATHLEEN	HARDIN DONALD E
1991-02-20	0619/0990	\$83,000	WD	Q	I	PRUITT JOHN & ALMA	HARDIN KATHLEEN E
1987-06-01	0518/1285	\$43,700	WD	Q	I	ADAMS VASSAR L	PRUITT JOHN & ALMA
1982-12-01	0375/0718	\$43,500	WD	Q	I		
1975-12-01	0209/0025	\$18,900	WD	Q	I		
1973-01-01	0148/0263	\$18,000	WD	Q	I		

Buildings

Type	Total Area	Heated Area	Bed Rooms	Baths	Primary Exterior	Secondary Exterior	Heating	Cooling	Actual Year Built
OFFICE COMMERCIAL BLDGS	2937	2355			WD FR STUC	AVERAGE	AIR DUCTED	CENTRAL	1945
OFFICE COMMERCIAL BLDGS	1079	756			AVERAGE		NONE	WINDOW	1980



7025-0571

608 N 14th St

Del on
9/8

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Donna J. Mitchell Living Trust
 1852 Drury Road
 Fernandina Beach, FL 32034



9590 9402 7747 2152 0392 43

2. Article Number (Transfer from service label)

9589 0710 5270 1049 2470 88 (over \$500)

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature Agent
 Addressee

B. Received by (Printed Name) C. Date of Delivery

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type

- Adult Signature Restricted Delivery
- Certified Mail®
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Mail Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

Domestic Return Receipt

Certified Mail

- A receipt (this portion of the envelope) for you
- A unique identifier for you
- Electronic verification of delivery
- A record of delivery (including signature) that is retained for a specified period.

Important Reminders:

- You may purchase Certified Mail® service.
- First-Class Mail®, First-Class Mail® service, or Priority Mail® service.
- Certified Mail service is not available for international mail.
- Insurance coverage is not available for Certified Mail service with Certified Mail service of Certified Mail service and insurance coverage for certain Priority Mail items.
- For an additional fee, and endorsement on the mailpiece, you can request a hard copy of delivery (including the return receipt service).
- Return receipt service is available for delivery (including the return receipt service).

You can request a hard copy of delivery (including the return receipt service).

electronic version. For complete PS Form 3811 Receipt, attach PS Form 3800, January 20

CERTIFIED MAIL®



9589 0710 5270 1049 2470 88
9589 0710 5270 1049 2470 88

U.S. Postal Service™ *Code ENF*
CERTIFIED MAIL® RECEIPT
 Domestic Mail Only *2025-0571*

For delivery information, visit our website at www.usps.com®.

OFFICIAL USE

Certified Mail Fee	\$	<i>5.30</i>	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)			
<input checked="" type="checkbox"/> Return Receipt (hardcopy)	\$	<i>4.40</i>	
<input type="checkbox"/> Return Receipt (electronic)	\$		
<input type="checkbox"/> Certified Mail Restricted Delivery	\$		
<input type="checkbox"/> Adult Signature Required	\$		
<input type="checkbox"/> Adult Signature Restricted Delivery	\$		
Postage	\$	<i>.74</i>	
Total Postage and Fees	\$	<i>10.44</i>	

Donna J. Mitchell Living Trust
 1852 Drury Road
 Fernandina Beach, FL 32034

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions.



City of Fernandina Beach
204 Ash Street
Fernandina Beach, Florida 32034

Tracking Number:

9589071052701049247088

Remove X

Copy

Add to Informed Delivery (<https://informedelivery.usps.com/>)

Latest Update

Your item was delivered to an individual at the address at 3:09 pm on September 6, 2025 in FERNANDINA BEACH, FL 32034.

Get More Out of USPS Tracking:

USPS Tracking Plus®

Delivered

Delivered, Left with Individual

FERNANDINA BEACH, FL 32034

September 6, 2025, 3:09 pm

Arrived at USPS Regional Facility

JACKSONVILLE FL DISTRIBUTION CENTER

September 5, 2025, 9:52 am

Arrived at USPS Regional Facility

JACKSONVILLE FL DISTRIBUTION CENTER

September 4, 2025, 8:34 pm

Hide Tracking History

Feedback

[What Do USPS Tracking Statuses Mean? \(https://faq.usps.com/s/article/Where-is-my-package\)](https://faq.usps.com/s/article/Where-is-my-package)

Text & Email Updates





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Commitments](#)

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Information](#)

October 30, 2025

USPS Tracking Intranet

Delivery Signature and Address



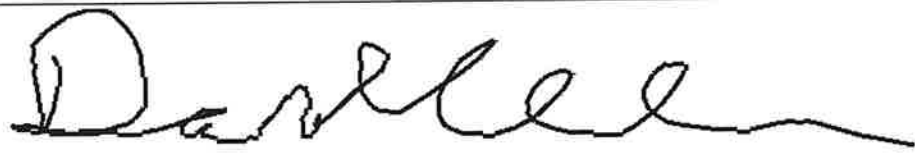
INC000010135355

PTR experienced a database failure on 10/27. Although a small initial scan data replay was performed, the scope of the required replay has been expanded. RIMS and IM-VIS are currently working on replaying data from 10/27 2am CT to 10/28 9am CT.

Tracking Number: 9589 0710 5270 1049 2470 88

This item was delivered on 09/06/2025 at 15:09:00

[< Return to Tracking Number View](#)

Signature	 Dawn Mitchell
Address	1852 DRURY RD, FERNANDINA BEACH, FL 32034

Enter up to 35 items separated by commas.

Select Search Type:

Quick Search



Submit

Product Tracking & Reporting, All Rights Reserved

Version: 25.4.3-b8450d06



9.3.2025 14:45



9.3.2025 14:45



9.3.2025 14:45



5815

9.3.2025 14:46



10.29.2025 11:57



10.29.2025 11:59



10.29.2025 11:59



10.29.2025 11:57