



**AGENDA  
PARKS AND RECREATION ADVISORY COMMITTEE  
REGULAR MEETING  
JANUARY 13, 2026  
5:00 PM  
CITY HALL COMMISSION CHAMBERS  
204 ASH STREET  
FERNANDINA BEACH, FL 32034**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES**
  - 4.1 December 2025 Regular Meeting Minutes (Approval of Minutes)
- 5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**
- 6. DISCUSSION ITEMS**
  - 6.1 Election Of Chair and Vice Chair (Committee To Elect Chair And Vice Chair)
  - 6.2 Town Hall Review (Review Of January 12th Town Hall)
- 7. STAFF COMMENTS**
  - 7.1 Staff Updates (Golf Club And Parks & Recreation To Update Committee On Projects And Programs)
- 8. BOARD MEMBER COMMENTS**
- 9. ADJOURNMENT**

All members of the public are invited to be present and be heard. Persons with disabilities requiring accommodations in order to participate in this program or activity should contact the City Clerk at 904-310-3115 or TTY/TDD 711 (for the hearing or speech impaired).

The Parks and Recreation Advisory Committee met for a regular meeting on Tuesday, December 9, 2025, at 5:00 p.m., located in Commission Chambers at City Hall 204 Ash Street. Present Member Snyder, Member Spaulding, Member Pearlstine, Member Cocchi, Chair Camera, Vice Chair Mountjoy, Member Curry, Member Gunn (absent), Member Pelican.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MINUTES**

- 4.1 November 2025 Regular Meeting Minutes (Approval of Minutes)  
Motion, Member Cocchi / 2<sup>nd</sup> Member Pearlstine / All Aye.

**5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA**

Toby Lentz

**6. DISCUSSION ITEMS**

- 6.1 Review Draft Special Event Application & Guidelines
- 6.2 Review Draft Public Art Application

Deputy Director Kaitie Rivera gave a brief presentation

**7. STAFF COMMENTS**

- 7.1 Golf Update December 2025  
General Manager of the City of Fernandina Beach Golf Club, Jeffrey Biggers, presented general updates for the month of November.
- 7.2 Parks and Recreation Update December  
Scott Mikelson Director of Parks and Recreation presented general updates for the Parks and Recreation Department.
- 7.3 Community Connections

**8. BOARD MEMBER COMMENTS**

**Action items for Scott and Kaitie:**

- Stakeholders for town hall: Nassau County, AIYS, Babe Ruth, Elm Street, Hammerhead, TFS, ISLE, Football, find someone who can talk about impact fees, Potential cost for hickory street being used as a stop gap.
- 501 C 3 Vs 501 C 4
- Revisit non-profit definition
- Pricing for non-profit rentals
- The lifecycle and integration of Golf Equipment- do we have a plan? Yes
- Can ocean rescue support Thor guard? CVB money?
- Share design with PRAC for Access 9
- Protect native plant garden at Egans

**9. ADJOURNMENT:** Chair Camera adjourned the meeting. The meeting was adjourned at 6:17pm

**Approved by:** \_\_\_\_\_

Chair, Thomas Camera

## Fernandina Beach Golf Club

(January 2026 Meeting)

### GOLF SHOP

#### DECEMBER NUMBERS:

- Golf Revenues: (up 34% from Dec '24)
- Rounds of Golf: 3040 Total Rounds (2737 in Dec '24)
- 2068 18-Hole Rounds / 972 9-Hole Rounds
- 101 Rounds per day average – (Up from 91 per day in Dec '24)
- Total golf course revenue: \$119,434 – (\$89,045 in Dec '24)  
Cart fees \$37,989, Greens fees \$54,688, Proshop sales \$15,037, Lessons \$1,605,  
Range balls \$10,115
- Ave GF/CF per round = \$30.49 (\$28.47 in Dec '24)

### FOOD & BEVERAGE

#### DECEMBER NUMBERS:

- F&B Revenues: (down 12% from Dec '24)
- Total F&B Revenue: \$51,025 - (\$58,616 in Dec '24)
- 27 total F&B events in December
- Dec 4<sup>th</sup> – (THUR) City of FB Awards Breakfast (155 served)
- Dec 5<sup>th</sup> – (FRI) AISC Dinner (82 served)
- Dec 7<sup>th</sup> – (SUN) DAR Holiday Party (49 served)
- Dec 9<sup>th</sup> – (TUES) FBWGA 18-Hole Ladies Holiday Luncheon (32 served)
- Dec 9<sup>th</sup> – (TUES) Keep Nassau Beautiful (63 served)
- Dec 10<sup>th</sup> – (WED) Nassau Sports Fishing Dinner (84 served)
- Dec 11<sup>th</sup> – (SAT) Bridge Luncheon (22 served)
- Dec 12<sup>th</sup> – (FRI) MOAA Party (42 served)
- Dec 13<sup>th</sup> – (SAT) Clerk Holiday Dinner (53 served)
- Dec 15<sup>th</sup> – (MON) FBWGA 9-Hole Ladies Holiday Brunch (49 served)
- Dec 16<sup>th</sup> – (TUES) Youth Advisory Board – TRIVIA NIGHT (55 served)
- Dec 19<sup>th</sup> – (SAT) DTW Research Luncheon (37 served)

## GOLF COURSE MAINTENANCE

- North Well Project FY26 Final Portion - (RADIO CONTROLS): ProPump & Controls Vendor is scheduled to receive parts this month and set-up install date.
- Irrigation Control System bid will be going out in the next month. This New central control system includes computer hardware and software with radio communication and will include a base antenna. The system will establish communication from computer to satellites and have 14 field irrigation satellites with a total of 720 stations. The new control system will be fully integrated with existing irrigation system, irrigation pump and 2 water sources (wells) once installed.
- Staff have trimmed numerous palm trees on the clubhouse grounds, removed vines from trees on the course, edged/repared bunkers throughout the course, and sprayed applications for winter weeds in areas needed.
- Southern Earthworks was contracted to lift the tree canopy 6 to 8 feet off the roof of the clubhouse.



## CLUBHOUSE IMPROVEMENTS

- Painting began on December 22 in the clubhouse hallway and continued into the bar and restaurant area. This marks the first phase of improvements, with a new bar area and updated flooring to follow.



## ANNUAL MEMBERSHIP SALES

- FY26 Memberships as of Tuesday, January 6th – 162 Memberships sold.
- We are at 93% of budgeted \$ for total membership revenue in FY26
- FY26 Goal is 200 Memberships Sold (163 sold in FY25)

## MARKETING

- Newsletter – (Bi-Monthly) Jan/Feb Edition was emailed on Jan 1<sup>st</sup>.
- News-Leader, Amelia Now, Amelia Islander, Concierge Book (Monthly/Weekly)
- FBGC Facebook Page Updates / December Events

**Dec 13th (SAT) “Pro Shop Holiday Sale”**

**SOLD OVER \$3400 in Merchandise!**

A festive holiday-themed promotional graphic for a Pro Shop Holiday Sale. The background is a light-colored wooden plank surface decorated with various Christmas items: wrapped gifts in red, orange, and gold paper, pine branches, red and gold ornaments, pinecones, and dried citrus slices. In the upper right corner, there is a circular logo for the Fernandina Beach Golf Club, featuring a lighthouse and the text "FERNANDINA BEACH GOLF CLUB". The central text, "PRO SHOP HOLIDAY SALE", is written in large, bold, red capital letters. Below this, the date and time "DECEMBER 13TH 7:00 AM - 5:30 PM" are displayed in smaller red capital letters. Two green circular callouts are positioned on either side of the central text: the left one says "ADDED DISCOUNTS UP TO 40%" and the right one says "25% OFF EVERYTHING".

**PRO SHOP  
HOLIDAY  
SALE**

**DECEMBER 13TH  
7:00 AM - 5:30 PM**

**ADDED  
DISCOUNTS  
UP TO 40%**

**25%  
OFF  
EVERYTHING**

**FERNANDINA BEACH  
GOLF CLUB**

**12/18 (TUES) Youth Advisory Committee - "TRIVIA NIGHT"  
50+ in attendance**



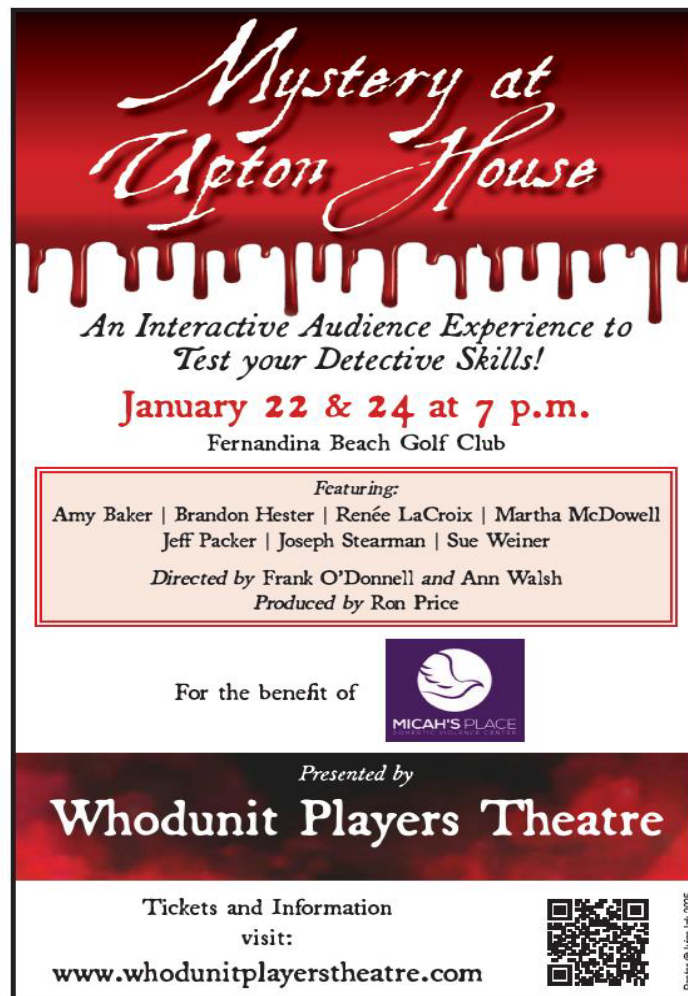
Mary Poole  
Retirement  
(Wednesday, 12/31/2025)



“Thank you for 27 years of service at Fernandina Beach Golf Club. Your smile and positive, outgoing personality touched everyone who walked through the door, and the city is grateful for all you brought to the club and the community. Congratulations on your retirement!”

## UPCOMING JANUARY EVENTS

- Every Wednesday and Friday – Men’s BLITZ – 10am Shotgun
- 25 Events scheduled involving F&B in January.
- Jan 5<sup>th</sup> – (MON) Bar Renovations to begin
- Jan 10<sup>th</sup> – (SAT) NCSO Luncheon (80) 12PM
- Jan 10<sup>th</sup> – (SAT) WINE DINNER (60) 6PM
- Jan 13<sup>th</sup> – (TUES) MOAA Luncheon (80) 12PM
- Jan 13<sup>th</sup> – (TUES) Keep Nassau Beautiful Dinner (80) 6PM
- Jan 17<sup>th</sup> – (SAT) MGA 2-Man 666 Tournament (32 players) 8:30AM Shotgun
- Jan 22<sup>nd</sup> – (THUR) Women’s NEWCOMERS Luncheon (80)
- Jan 22<sup>nd</sup> – (THUR) Murder Mystery Event #1 (80) 7PM




*Mystery at  
Upton House*

*An Interactive Audience Experience to  
Test your Detective Skills!*

**January 22 & 24 at 7 p.m.**  
Fernandina Beach Golf Club


*Featuring:*  
Amy Baker | Brandon Hester | Renée LaCroix | Martha McDowell  
Jeff Packer | Joseph Stearman | Sue Weiner

*Directed by Frank O'Donnell and Ann Walsh  
Produced by Ron Price*

For the benefit of  MICAH'S PLACE

*Presented by*  
**Whodunit Players Theatre**

Tickets and Information  
visit:  
[www.whodunitplayerstheatre.com](http://www.whodunitplayerstheatre.com)



Packer @ Mrs 1/4 2025

- Jan 24<sup>th</sup> – (SAT) Take Stock Breakfast (40) 9:30AM

- Jan 24<sup>th</sup> – (SAT) Murder Mystery Event #2 (80) 7PM
- Jan 30<sup>th</sup> – (FRI) ITALIAN NIGHT @ 6PM

**ITALIAN NIGHT**  
**JANUARY 30TH**  
**6:00PM**

**BUFFET STYLE MENU**

**CAESAR SALAD, LASAGNA,  
CHICKEN PICCATA, GARLIC  
BREADSTICKS, TIRAMISU**

**\$24.95 (MEMBER)**  
**\$27.95 (GUEST)**

**RESERVATIONS REQUIRED**  
**CALL BY JANUARY 26th**

**904-310-3185**



- Jan 31<sup>st</sup> – (SAT) North Florida Amateur Tour (60) 9AM SHOTGUN

## Updates: 01/06/2026

### Projects

1) Interior Painting at ARC: Aquatics Building and Fitness Center: Complete.

Notes:

2) Beach Access 33: Complete.

Notes:

3) Greenfield Outdoor Fitness Equipment (Egans Creek Park): Final two pieces received and installed. Concrete walk path pressure washed and painted: Complete.

Notes:

4) Joe Velardi Field: New field netting and fence: Complete.

Notes:

5) Beach Access 9 (Jasmine): Engineering design received, working on Bid documents.

Notes:

6) Third phase of window replacement at ARC and 1<sup>st</sup> phase at MLK: Working on Bid documents.

Notes:

7) Columbarium: Working to finalize the contractor to begin the design phase.

Notes:

### Programs

1) Please view Community Connection

Notes:

### Upcoming Special Events:

1) Martin Luther King Jr. Parade, January 19<sup>th</sup>: 12pm, parade begins at the Peck Center

2) Amelia Island Montessori, Chili Cookoff, February 7<sup>th</sup>: 11am to 2pm Downtown

Notes:

**Next Meeting:** February 10, 2026

## FERNANDINA BEACH PARKS & RECREATION DEPARTMENT

Community Connections: Parks & Recreation Advisory Committee Edition

January 2, 2026

For more information, visit [www.fbfl.us](http://www.fbfl.us)

📞 904-310-3350

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### NEW ONLINE REGISTRATION SYSTEM

The Parks and Recreation Department has launched CivicRec, a new online registration system that allows City and non-City residents to:

Create accounts

Register and pay for programs and activities

Manage fitness and pool memberships

Visit [www.fbfl.us/1173/Online-Registration](http://www.fbfl.us/1173/Online-Registration), scan the QR code, or call 904-310-3350 for assistance.

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### SPORTS & OPEN PLAY

Open Adult Ping Pong – Atlantic Recreation Center

Tuesdays: 9:00 AM – 12:00 PM

Thursdays: 4:30 – 7:00 PM

Location: Atlantic Center Auditorium

All skill levels welcome

Loaner paddles and balls provided

📞 Don Hughes: 904-415-0667

📞 Richard Stratton: 904-321-2239

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Open Adult Co-Ed Volleyball – Peck Gym

Tuesdays & Thursdays | 7:00 – 9:00 PM

Informal team play; teams selected nightly

Ages 16+ (16–17 require notarized parental consent)

\$3/night City residents | \$5/night Non-City

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Open Basketball – Peck Gym

Monday–Friday | 11:00 AM – 7:00 PM

Court availability varies due to school, clubs, and leagues

Under 16 must be accompanied by an adult (18+)

Photo ID required

📞 904-310-3354

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Pickleball

Central Park Pickleball Courts

Six lighted courts

Scheduled and open play available

Visit the City website for current schedules

### Pickleball Leagues

3.0 Mixed Doubles – Tuesdays, 5:15 PM

3.5 Mixed Doubles – Tuesdays, 7:00 PM

3.0–3.5 Women’s League – Thursdays, 5:15 PM

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### Tennis – Central Park

Four lighted hard courts available. Courts 1 & 2 reserved for instructed play during posted hours.

Rod Gibson Tennis Services

Private, semi-private, and group lessons available

City and Non-City rates apply

24-hour cancellation required

✉ rodgibsonstennis@gmail.com

☎ 904-891-6927

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### Open Roller Hockey – Main Beach Multi-Purpose Court

Adult / Older Teens

Tuesdays: 5:00 – 6:00 PM (Beginner)

Saturdays:

4:15 – 4:45 PM (Easy)

4:45 – 6:00 PM (Advanced)

Family Skate

Tuesdays: 4:00 – 5:00 PM

Saturdays: 3:00 – 4:00 PM

☎ Ray Matz: 215-852-7038

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### FITNESS AREAS

Peck Gym – Fitness Room

510 South 10th Street

Ages 13+ (see supervision requirements)

Monday–Friday: 11:00 AM – 7:00 PM

Extended hours on Tuesdays & Thursdays

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### Atlantic Fitness Room – Atlantic Recreation Center

2500 Atlantic Avenue

Equipment Includes:

Treadmills, ellipticals, bikes, stair climber, rower, plate-loaded and selectorized equipment, and free weights.

Hours

Monday–Friday: 5:30 AM – 9:00 PM

5:00 – 9:00 PM: Members only


Saturday: 5:30 AM – 4:00 PM

Sunday: 9:00 AM – 2:00 PM (members only)

## Fees

City: \$5/day | \$30/month | \$90/4 months

Non-City: \$10/day | \$38/month | \$113/4 months

 Text FBGym to 91896 for updates

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## AQUATICS

Aqua Gym (Instructor-Led)

MLK Pool: Tuesdays & Thursdays at 8:00 AM

ARC Pool: Saturdays at 8:00 AM

Drop-in: \$12/class

Registration available online via QR code

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Aqua Aerobics – Atlantic Pool

Monday–Friday: 9:00 & 10:00 AM

Tuesdays & Thursdays: 4:00 PM

Saturdays: 9:00 AM

Rates available daily, monthly, and via pass options.

 Text FBPool to 91896 for updates

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## Pool Hours-ARC

5:30 am – 5:00 pm, Monday – Friday, detailed schedule available

9-2 pm Saturday and Sunday

MLK-Closed for Public Use for the season

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## ADULT & SENIOR PROGRAMMING

Adult Zoo Trip: Join us on January 15th to the Jax Zoo Colors of the Wild. The trip departs and returns to the Atlantic Recreation Center from 3 -9 pm.

Jacksonville Center for the Performing Arts Trips:


February 11th Mrs. Doubtfire .-Registration is currently open.

March 11th Moulin Rouge! The Musical- Registration opens on January 5th.

April 15th A Beautiful Noise The Neil Diamond Musical-Registration opens February 2nd.

May 13th Beetlejuice-Registration opens on March 1<sup>st</sup>

Dinner not included, but the trip includes a stop in River City.

 904-310-3350

 [casmith@fbfl.city](mailto:casmith@fbfl.city)

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## Accessibility

Beach Wheelchairs (4 available) may be reserved at the Atlantic Recreation Center.