



**AGENDA**  
**FERNANDINA BEACH CITY COMMISSION**  
**REGULAR MEETING**  
**MAY 16, 2017**  
**6:00 PM**  
**CITY HALL COMMISSION CHAMBERS**  
**204 ASH STREET**  
**FERNANDINA BEACH, FL 32034**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE / INVOCATION**

*Invocation by Reverend Bernard Thompson of New Zion Missionary Baptist Church.*

**4. PROCLAMATIONS / PRESENTATIONS**

4.1. **PROCLAMATION - RETIREMENT OF MR. KENNETH FOREHAND** - *Recognizes Mr. Kenneth Forehand upon his retirement after thirty-two years and seven months of dedicated service to the City of Fernandina Beach. Mr. Forehand retired on April 30, 2017.*

4.2. **PROCLAMATION - PEACE OFFICERS MEMORIAL DAY AND NATIONAL POLICE WEEK** - *Proclaims May 15, 2017, as "Peace Officers Memorial Day" and the week of May 15, 2017, as "National Police Week." Chief James T. Hurley will be present to accept the Proclamation.*

4.3. **PROCLAMATION - MEMORIAL DAY** - *Recognizes May 29, 2017, as "Memorial Day." Vietnam Veterans of America, Chapter 1088, Nassau County Member Mr. John Crow along with other members of the Vietnam Veterans of America will be in attendance to accept the Proclamation.*

4.4. **PROCLAMATION - NATIONAL SAFE BOATING WEEK** - *Proclaims the week of May 20-26, 2017, as "National Safe Boating Week." Coast Guard Flotilla Officer in charge of Public Affairs Mr. Kris Bordnick and other members of the Coast Guard will be present to accept the Proclamation.*

4.5. **PRESENTATION - NORTH FLORIDA TRANSPORTATION PLANNING ORGANIZATION (TPO)** – *Ms. Wanda Forrest, Transportation Planning Manager of the North Florida TPO, will provide a brief update and answer questions regarding projects planned and programmed for the area.*

4.6. **PRESENTATION - FERNANDINA BEACH MAIN STREET PROGRAM** - *Mr. Jeff Kurtz of Fernandina Beach Main Street will provide a synopsis of projects occurring within each of the four Main Street Councils (Promotions, Economic Restructuring, Organization, and Promotion).*

4.7. **BUDGET SUMMARY** - *Comptroller Patti Clifford will answer any questions regarding the budget summary for April 2017.*

**5. PUBLIC COMMENT REGARDING ITEMS NOT ON THE AGENDA OR ITEMS ON THE CONSENT AGENDA**

**6. CONSENT AGENDA**

- 6.1. **DISPOSAL OF SURPLUS PROPERTY - RESOLUTION 2017-75 DECLARING CERTAIN TITLED CITY PROPERTY SURPLUS; AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID PROPERTY IN A MANNER CONSISTENT WITH THE CITY'S POLICIES AND PROCEDURES; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Declares certain property as surplus, and authorizes the disposal of such.*

## **7. RESOLUTIONS**

- 7.1. **BUDGET AMENDMENTS - HURRICANE MATTHEW RELATED ITEMS - RESOLUTION 2017-76 APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEAR 2016/2017 FOR ITEMS RELATED TO HURRICANE MATTHEW; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the transfer of funds for items relating to Hurricane Matthew.*
- 7.2. **MEMORANDUM OF UNDERSTANDING - COASTAL FLORIDA POLICE BENEVOLENT ASSOCIATION, INC. (CFPBA) - RESOLUTION 2017-77 APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE COASTAL FLORIDA POLICE BENEVOLENT ASSOCIATION, INC. (CFPBA), CONCERNING THE USE OF STATE PREMIUM TAX FUNDS; AUTHORIZING EXECUTION; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Approves the Memorandum of Understanding to the Collective Bargaining Agreement with the Coastal Florida Police Benevolent Association (CFPBA).*

## **8. ORDINANCE - FIRST READING**

- 8.1. **CODE AMENDMENT - OUTDOOR TETHERING - ORDINANCE 2017-17 AMENDING THE CODE OF ORDINANCES SECTION 18-4 BY PROHIBITING OUTDOOR TETHERING OR RESTRAINT OF DOGS AND CATS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends Section 18-4 of the City Code pertaining to outdoor tethering or restraint of dogs and cats.*

## **9. ORDINANCE - SECOND READING**

- 9.1. **CODE AMENDMENT - DISPOSAL OF GARBAGE AND TRASH - ORDINANCE 2017-09 AMENDING SECTION 66-41, DISPOSAL OF GARBAGE AND TRASH, BY PROHIBITING PLACEMENT OF YARD WASTE, TRASH OR RUBBISH ON RESIDENTIAL PROPERTY BY A BUSINESS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** *Synopsis: Amends Section 66-41 of the City Code pertaining to disposal of garbage and trash.*

## **10. HEARING**

- 10.1. **HISTORIC DISTRICT COUNCIL (HDC) APPEAL - CASE NO. 2017-08 - 121 NORTH 6TH STREET**

## **11. CITY COMMISSION DISCUSSION ONLY (NO ACTION)**

- 11.1. **BEACH DRIVING PERMITS**

## **12. CITY MANAGER REPORTS**

## **13. CITY ATTORNEY REPORTS**

## **14. CITY CLERK REPORTS**

**15. MAYOR/COMMISSIONER COMMENTS**

**16. ADJOURNMENT**

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- A THREE (3) MINUTE TIME LIMIT MAY BE IMPOSED FOR ALL SPEAKERS (EXCEPT IN A QUASI-JUDICIAL HEARING). A “REQUEST TO SPEAK” FORM IS AVAILABLE ON THE COUNTER AT THE ENTRANCE TO THE COMMISSION CHAMBERS. THE FORM SHOULD BE GIVEN TO THE CITY CLERK UPON COMPLETION.
  - THE MAYOR WILL DETERMINE THE ORDER OF THE SPEAKERS AND MAY IMPOSE MORE RESTRICTIVE TIME LIMITS.
  - ONE PERSON WILL SPEAK AT A TIME AND ADDRESS COMMENTS TO THE MAYOR, NOT INDIVIDUAL CITY COMMISSION MEMBERS.
  - THE CITY COMMISSION MAY ASK QUESTIONS OF SPEAKERS WHO WILL HAVE ONE MINUTE TO RESPOND. ADDITIONAL TIME MAY BE GRANTED AT THE DISCRETION OF THE MAYOR OR BY A MOTION BY THE CITY COMMISSION.
  - SPEAKERS MAY FILE COPIES OF THEIR REMARKS WITH THE CITY CLERK WHO WILL MAKE THEM AVAILABLE TO THE COMMISSION.
  - FERNANDINA BEACH CITIZENS WILL SPEAK BEFORE NONRESIDENTS AND SPEAKERS WILL LIMIT REMARKS TO THE SPECIFIC SUBJECT MATTER.
  - DISCUSSION – DIRECTION - ACTIONS ITEMS MAY BE ACTED UPON BY THE CITY COMMISSION BY EITHER A MOTION AND VOTE IN ACCORDANCE WITH ROBERTS RULES OF ORDER, OR BY A CONSENSUS OF THE CITY COMMISSION.
  - PURSUANT TO RESOLUTION 95-32, IF AN ITEM IS NOT ON THE AGENDA IT REQUIRES A FOUR-FIFTHS VOTE OF THE CITY COMMISSION DECLARING THE ITEM AN EMERGENCY BEFORE ACTION CAN BE TAKEN.
  - *QUASI-JUDICIAL* - DENOTES THAT THE ITEM MUST BE CONDUCTED AS A QUASI-JUDICIAL HEARING IN ACCORDANCE WITH CITY COMMISSION ESTABLISHED PROCEDURE AND FLORIDA STATUTES. ANY PERSON WISHING TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.
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Persons with disabilities requiring accommodations in order to participate should contact the City Clerk at (904) 310-3115 or TTY/TDD 711 (for the hearing or speech impaired).